



**North Schuylkill School District  
Board of School Director  
Public Meeting Agenda  
Wednesday, June 19, 2024**

**North Schuylkill Jr./Sr. High School  
Ashland, PA**

**Mr. Roy Green  
Board President**

**Dr. Robert Ackell  
Superintendent**

**1. Opening**

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 Invitation to Public to Speak on Agenda Items

**2. Recognition of Guests**

**3. Approval of Minutes**

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – May 15, 2024
- 3.2 Minutes of the Committee of the Whole Meeting – May 15, 2024
- 3.3 Minutes of the Finance Committee Meeting – May 15, 2024
- 3.4 Minutes of the Physical Facilities Committee Meeting – May 15, 2024
- 3.5 Minutes of the Curriculum & Instruction Committee Meeting – May 15, 2024
- 3.6 Minutes of the Food Service, Safety & Transportation Committee Meeting – May 15, 2024
- 3.7 Minutes of the Extracurricular Programs Committee Meeting – May 15, 2024
  
- 3.8 Minutes of the Policy/Legislative Committee Meeting – May 15, 2024
- 3.9 Minutes of the Personnel Committee Meeting – May 15, 2024
- 3.10 Minutes of the Physical Facilities Committee Meeting – June 4, 2024
- 3.11 Minutes of the Food Service, Safety & Transportation Committee Meeting – June 6, 2024
- 3.12 Minutes of the Curriculum, Instruction & Technology Committee Meeting – June 7, 2024

**4. Finance Committee Report** (Mary Anne Woodward – Chairperson, Raymond Reichwein, Mike Kiehl)

4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.

- 4.1.1 General Fund Cash Accounts – April 2024
- 4.1.2 Athletic Fund Summary – April 2024
- 4.1.3 Food Service Operating Statement – April 2024
- 4.1.4 Financial Summary – Budget Comparison – May 2024
- 4.1.5 Financial Summary – Prior Year Comparison – May 2024
- 4.1.6 General Fund Cash Accounts – May 2024
- 4.1.7 Athletic Fund Summary – May 2024
- 4.1.8 Capital Reserve & Capital Project Funds Financial Summary – May 2024
- 4.1.9 Food Service Operating Statement – May 2024
- 4.1.10 Expenditures – Check Register – 5/4/2024 through 6/9/2024

4.2 A motion is requested to approve the School District’s “Final Budget” for the 2024-2025 fiscal year in the amount of \$37,691,750.00 in accordance with School Board Policy.

4.3 A motion is requested to establish the current local taxes and to set up real estate tax rates in accordance with School Board Policy as follows in support of the budget for the 2024-2025 fiscal year.

	<u>2023-2024</u>	<u>2024-2025</u>
Real Estate – Schuylkill County	46.76 mills	48.40 mills
Real Estate – Columbia County	46.76 mills	48.40 mills
Occupational Assessment	\$218.50	\$218.50
Real Estate Transfer*	1.0%	1.0%
Earned Income Tax*	1.0%	1.0%
Local Services Tax	\$5.00	\$5.00
Per Capita 511 Tax	\$0.00	\$0.00
Per Capita 679 Tax	\$0.00	\$0.00

\* 0.5% for school district; 0.5% for municipalities

4.4 A motion is requested to approve the following dates for Real Estate and Occupational Assessment Tax payments:

Discount Period – ends August 31, 2024

Regular (face amount) period – ends October 31, 2024

Tax installments no later than the following dates:

- August 31, 2024
- September 30, 2024
- October 31, 2024

- 4.5 A motion is requested to authorize the Superintendent and Business Manager to approve plans/use of funds due to time constraints of scheduled Board Meetings. Approvals by the Superintendent and Business Manager will be added to the next available agenda for ratification.
- 4.6 A motion is requested to designate PLGIT, PA INVEST, PSDLAF, M & T, BB&T, Mid Penn Banks and Financial Northeastern Companies (FNC) as depositories for the 2024-2025 school year.
- 4.7 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Utica National & AmFed for Property and Liability Insurance for the 2024-2025 school year at a cost of \$101,156.00 for the annual premium.
- 4.8 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Utica National & AmFed for Workers Compensation Insurance for the 2024-2025 school year at a cost of \$66,659.00 for the annual premium.
- 4.9 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Utica National & AmFed and Selective for insurance for the Cardinal Brennan Property for the 2024-2025 school year at a cost of \$1,998.00 for the annual premium.
- 4.10 A motion is requested to approve the Pennsylvania School-Based Access Program (SBAP) Maxcapture Date Entry of Direct Health-Related Services Agreement as presented to the Board.
- 4.11 A motion is requested to approve a Real Estate Tax Exemption for a Disabled Veteran for parcel #04-27-0054.001, Schuylkill County, in accordance with tax exemption regulations specified in House Bill 1878, dated March 17, 1978.
- 4.12 A motion is requested to accept a donation of \$6,504.56 from the Ashland Area Community Choir to assist with the costs of the annual musical.
- 4.13 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Travelers for Cyber Liability Insurance for the 2024-2025 school year at a cost of \$19,704.00 for the annual premium.

## **5. Communications**

Correspondence:

Marcie, Bob, Brody and Brook Ackell

## 6. Other Committee Reports

### 6.1 Physical Facilities (Mike Kiehl – Chairperson, Raymond Reichwein, Glenn Weist)

6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.

6.1.1-1 The ASL Winter Swim League to use the Donald Bricker Natatorium for ASL Summer Swim League Home Swim Meets on June 27, July 11 and July 16, 2024 from 4:00 p.m. to 8:10 p.m.

6.1.1-2 Lisa Balkiewicz to use the NSE Teacher Parking Lot for wedding event parking on October 19, 2024 from 2:30 p.m. to 11:00 p.m.

6.1.1-3 The NS Boys Basketball Boosters to use the NSE Gymnasium for a Youth Basketball Camp on June 6, 2024 from 9:30 a.m. to 12:15 p.m.

6.1.2 A motion is requested to approve the proposal from Ultra-Seal, Ashland, PA, for sealing the upper elementary parking lot at a cost of \$9,723.00.

6.1.3 A motion is requested to approve the proposal from Delbo's Pro Clean, Ashland, PA, to power wash the elementary school building at a cost of \$5,400.00.

### 6.2 Personnel (Tom Fletcher, Chairperson; Doug Gressens, Mary Anne Woodward)

6.2.1 A motion is requested to appoint Dr. Rob Thurich, Ashland, as the School Doctor for the North Schuylkill School District for the 2024-2025 school year at the following rates:

Non-Athletic Physical Exams: \$8.00 per child (same since 2011-2012)

IEP Reviews: \$8.00 per child (same since 2011-2012)

6.2.2 A motion is requested to appoint Dr. Frank Blozousky, Frackville, as the School Dentist for the North Schuylkill School District at the rate of \$3.00 per child examined for the 2024-2025 school year.

6.2.3 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Lindsey Allen as a Co-Op Student Aide at the rate of \$12.25 per hour, effective August 26, 2024.

6.2.4 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Lauren Powis as a lifeguard and/or swim instructor at the Donald Bricker Natatorium at a rate of \$11.50 per hour.

6.2.5 A motion is requested to approve the Act 93 building assignments and salaries for the 2024-2025 school year as per the attachment.

6.2.6 A motion is requested to grant authority to the Superintendent to fill vacancies and transfer and employ the essential personnel within the District with ratification at the next available 2024 Board Meetings.

**The following motion items are in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures:**

6.2.7 A motion is requested to approve the Agreement for Remote/Online Teacher Instruction with the Shenandoah Valley School District for the 2024-2025 school year as presented to the Board.

6.2.8 A motion is requested to approve a childbearing/childrearing leave request for Abby (Malloy) Riegel, Elementary Special Education Teacher, effective on or about August 26, 2024, until on or about December 9, 2024. She will use approximately 60 sick days and 10 personal days and will then be on an unpaid FMLA Leave.

6.2.9 A motion is requested to approve a childbearing/childrearing leave request for Jamie Swartz, Elementary Teacher, effective on or about October 4, 2024, until on or about November 18, 2024. She will use approximately 22 sick days and 8 personal days and will then be on an unpaid FMLA Leave.

6.2.10 A motion is requested to approve the adjustment to the Grade Level Coordinators for the 2024-2025 school year as listed:

Special Education 1 <sup>st</sup> Semester	Mary Lang	\$600.00
Special Education 2 <sup>nd</sup> Semester	Abby (Malloy) Riegel	\$600.00

6.2.11 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Olivia Lykens as an Elementary Teacher at a starting salary of \$44,500.00, Step 1, Bachelor's, effective beginning with the 2024-2025 school year.

6.2.12 A motion is requested to approve the following individual as a Mentor Teacher, at a rate of \$500.00/year for the 2024-2025 school year:

<u>Mentor</u>	<u>Inductee</u>
Theresa Lynch	Olivia Lykens

6.2.13 A motion is requested to approve the union professional employee positions, building assignments and salaries for the 2024-2025 school year as per the attachment.

**The following motion items are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.**

- 6.2.14 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Rayonna Schock as a Part-Time Paraprofessional at a rate of \$12.75 per hour, pending a written satisfactory evaluation after a 90-day probationary period, effective August 20, 2024.
- 6.2.15 A motion is requested to accept the resignation of Kay Waskas, Part-Time Cafeteria Worker effective May 29, 2024.
- 6.2.16 A motion is requested to accept the resignation of Cristina Seeraj, Part-Time Paraprofessional effective May 10, 2024.
- 6.2.17 A motion is requested to accept the resignation of Esthefani Moran, Part-Time Paraprofessional effective May 17, 2024.
- 6.2.18 A motion is requested to accept the resignation of Sharon Nolter, Part-Time Paraprofessional effective May 29, 2024.
- 6.2.19 A motion is requested to approve the transfer of assignment for Diane Bloschichak from Part-Time Cafeteria to Part-Time Paraprofessional, pending a written satisfactory evaluation after a one-month probationary period, effective for the start of the 2024-2025 school year. Her rate will remain the same.
- 6.2.20 A motion is requested to approve the union classified employee positions, building assignments and wage rates for the 2024-2025 school year as per the attachment.
- 6.2.21 Information Item
  - 6.2.21 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Randy Lattis – Chairperson, Tom Fletcher, Mary Anne Woodward)

- 6.3.1 A motion is requested to acknowledge the graduation of the Class of 2024 that took place on May 30, 2024. The attached list of students completed all requirements as attested by the principal and diplomas were awarded at the graduation exercises.
- 6.3.2 A motion is requested to approve the Letter of Agreement for Outpatient Treatment Services between the North Schuylkill School District and Child and Family Support Services, Inc. effective August 1, 2024 and not to exceed 24 months.

- 6.3.3 A motion is requested to approve a Linkage Letter/Referral Agreement with Child and Family Support Services, Inc., to facilitate continuity of care, aftercare, follow-up and timely transfer of patients and records as presented to the Board.
- 6.3.4 A motion is requested to approve the revised 2023-2024 Title I Letter of Agreement between the North Schuylkill School District and the Schuylkill Intermediate Unit for North Schuylkill children attending non-public schools.
- 6.3.5 A motion is requested to approve the Affiliation Agreement with the Commonwealth University of Pennsylvania for field study, internship, practicum or student teaching experience as presented to the Board.
- 6.3.6 A motion is requested to approve a contract with Behavioral Health Associates (BHA) for services as outlined in the agreement effective for the 2024-2025 school year.
- 6.3.7 A motion is requested to approve the 21<sup>st</sup> CCLC Data Sharing Agreement with the Schuylkill IU 29 for the Junior/Senior High School.
- 6.3.8 A motion is requested to approve the 21<sup>st</sup> CCLC Data Sharing Agreement with the Schuylkill IU 29 for the Elementary School.
- 6.3.9 A motion is requested to approve the Targeted School Improvement Plan (TSI) for Students with Disabilities as presented to the Board.
- 6.3.10 A motion is requested to approve the TIPS (Teacher Induction & Preparation for Service) Manual for the 2024-2025 school year as presented to the Board.
- 6.3.11 A motion is requested to approve the 2023-2024 Equity Plan as presented to the Board.
- 6.3.12 A motion is requested to approve the District's Language Instruction Education Program (LIEP) Plan for 2024-2025 as presented to the Board.
- 6.3.13 A motion is requested to approve the Suicide Education, Prevention, and Intervention Guidelines for the 2024-2025 school year as presented to the Board.
- 6.3.14 A motion is requested to approve the Chromebook Damage Repair Plan as presented to the Board.
- 6.3.15 A motion is requested to approve the Homeless Guidelines for the 2024-2025 school year as presented to the Board.
- 6.3.16 A motion is requested to approve the updated PA Chapter 339 – K-12 School Guidance Plan.

6.4 **Food Service, Safety, Transportation** (Janine Simms – Chairperson, Doug Gressens, Glenn Weist)

6.4.1 A motion is requested to approve the Employer Immunization Clinic Program Agreement (Flu Vaccine Administration) with Rite Aid as presented to the Board.

6.4.2 A motion is requested to approve, upon receipt of all appropriate documentation, adding the following individual to the roster of School Bus Drivers/Van Drivers/Aides for the 2023-2024 school year:

Lawrence Hohnholt

6.4.3 A motion is requested to approve an Agreement with County Security Police, LLC for Security Services for the 2024-2025 school year as presented to the Board.

6.4.4 A motion is requested to authorize participation by the North Schuylkill School District in the Child Nutrition Programs between School Districts, Vo-Techs and Intermediate Units during the 2024-2025 school year.

6.4.5 A motion is requested to approve the participation in the Community Eligibility Provision (CEP) for school year 2024-2025. All students will receive free breakfast and lunch regardless of their economic status.

6.5 **Extracurricular Programs** (Doug Gressens – Chairperson, Raymond Reichwein, Randy Lattis)

6.5.1 A motion is requested to approve the following Supplemental Positions and salaries for the 2024-2025 school year:

Michelle Schwartz	7 <sup>th</sup> – 9 <sup>th</sup> Grade Fall Production Director Assistant	\$ 250.00
Jacob Shoener	Band Director	\$3,300.00 (Corrected Salary)

6.5.2 A motion is requested to approve the Memorandum of Understanding with the North Schuylkill Education Association for the supplemental positions of Creative Tech Club abolishment and the addition of the Jazz Band Advisor.

6.5.3 A motion is requested to approve the formation of the Competitive Spirit (Cheer) Program. The current cheer coaches will coach the competitive cheer squad. Costs to the District would be for transportation only.

6.5.4 A motion is requested to approve, upon receipt of all appropriate documentation, Nick Brayford as Head Baseball Coach for the Spring 2025 Season at a salary of \$5,600.00.



- 6.5.5 A motion is requested to approve, upon receipt of all appropriate documentation, Kevin Keating as Head Track and Field Coach for the Spring 2025 Season at a salary of \$3,600.00.
- 6.5.6 A motion is requested to approve, upon receipt of all appropriate documentation, Katie Halko as an Assistant Varsity/Junior High Cross Country Coach for the 2024 Season at a salary of \$1,500.00.
- 6.5.7 A motion is requested to approve, upon receipt of all appropriate documentation, Randy Sausser as an Assistant Varsity/Junior High Cross Country Coach for the 2024 Season at a salary of \$1,500.00.
- 6.5.8 A motion is requested to approve, upon receipt of all appropriate documentation, Jennifer Dacus as a Volunteer Varsity/Junior High Cross Country Coach for the 2024 Season.
- 6.5.9 A motion is requested to approve, upon receipt of all appropriate documentation, Taryn Teasenfitz as a Volunteer Assistant Volleyball Coach for the 2024 Season.
- 6.5.10 A motion is requested to approve a field trip request to Knoebels, Elysburg, PA, for the ACHIEVE Summer Program Students, Teachers and Chaperones on July 11, 2024.
- 6.5.11 A motion is requested to approve the Junior High Volleyball Pilot Club under the assistance of Tyler Mutchler, Secondary Physical Education Teacher.

6.6 **Policy/Legislative** (Glenn Weist – Chairperson, Janine Simms, Randy Lattis)

- 6.6.1 A motion is requested to approve the second reading of following policy:

227.1 – Drug Testing

- 6.6.2 A motion is requested to approve the first reading of the following policies:

222 – Tobacco and Vaping Products  
 227 – Controlled Substances/Paraphernalia  
 323 – Tobacco and Vaping Products  
 351 – Controlled Substance Abuse  
 707 – Use of School Facilities  
 815.2 – Use of Generative Artificial Intelligence in Education  
 146.1 – Trauma-Informed Approach  
 218 – Student Discipline  
 218.1 – Weapons  
 218.2 – Terroristic Threats  
 801 – Public Records  
 803 – School Calendar  
 805 – Emergency Preparedness and Response  
 805.1 – Relations with Law Enforcement Agencies

- 805.2 – School Security Personnel
- 806 – Child Abuse
- 904 – Public Attendance at School Events
- 909 – Municipal Government Relations

6.6.3 A motion is requested to approve the North Schuylkill School District Organizational Chart for the 2024-2025 school year as presented to the Board.

7. **Old Business** (Reserved for prior agenda items)

8. **New Business** (Reserved for items for placement on next meeting agenda)

9. **Other Reports**

10. **Other Items for Consideration**

10.1 Invitation to Public to Speak

11. **Dates for Future Meetings**

Wednesday, August 14

Committee Meetings – 7:00 p.m.

Board of School Directors Regular Meeting – 7:30 p.m.

Tuesday, July 9

Curriculum, Instruction & Technology Committee Meeting  
– 8:00 a.m.

12. **Adjournment**



**North Schuylkill School District**  
**Committee Meetings**  
Wednesday, June 19, 2024  
LGI Room – Junior/Senior High School  
7:30 a.m.



**Finance Committee Meeting**  
**AGENDA**

1. Items for Discussion
  - a. Other Items for Consideration
2. Adjourn

Committee: Mary Anne Woodward, Chairperson; Raymond Reichwein, Mike Kiehl

**Physical Facilities Committee Meeting**  
**AGENDA**

1. Items for Discussion
  - a. Other Items for Consideration
2. Adjourn

Committee: Mike Kiehl, Chairperson; Raymond Reichwein, Glenn Weist

**Curriculum & Instruction Committee Meeting**  
**AGENDA**

1. Items for Discussion
  - a. Other Items for Consideration
2. Adjourn

Committee: Randy Lattis, Chairperson; Tom Fletcher, Mary Anne Woodward

**Food Service, Safety, Transportation Committee Meeting**  
**AGENDA**

1. Items for Discussion
  - a. Other Items for Consideration
2. Adjourn

Committee: Janine Simms, Chairperson; Doug Gressens, Glenn Weist

**Extracurricular Programs Committee Meeting**  
**AGENDA**

1. Items for Discussion
  - a. Other Items for Consideration
2. Adjourn

Committee: Doug Gressens, Chairperson; Raymond Reichwein, Randy Lattis

**Policy/Legislative Committee Meeting**  
**AGENDA**

1. Items for Discussion
  - a. Other Items for Consideration
2. Adjourn

Committee: Glenn Weist, Chairperson; Janine Simms, Randy Lattis

**Personnel Committee Meeting**  
**AGENDA**

1. Items for Discussion
  - a. Other Items for Consideration
2. Adjourn

Committee: Tom Fletcher, Chairperson; Doug Gressens, Mary Anne Woodward