



**North Schuylkill School District
Board of School Director
Public Meeting Agenda
Wednesday, March 20, 2024**

**North Schuylkill Jr./Sr. High School
Ashland, PA**

**Mr. Roy Green
Board President**

**Dr. Robert Ackell
Superintendent**

1. Opening

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 Invitation to Public to Speak on Agenda Items

2. Recognition of Guests

3. Approval of Minutes

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – February 21, 2024
- 3.2 Minutes of the Committee of the Whole Meeting – February 21, 2024
- 3.3 Minutes of the Finance Committee Meeting – February 21, 2024
- 3.4 Minutes of the Physical Facilities Committee Meeting – February 21, 2024
- 3.5 Minutes of the Curriculum & Instruction Committee Meeting – February 21, 2024
- 3.6 Minutes of the Food Service, Safety & Transportation Committee Meeting – February 21, 2024
- 3.7 Minutes of the Extracurricular Programs Committee Meeting – February 21, 2024
- 3.8 Minutes of the Policy/Legislative Committee Meeting – February 21, 2024
- 3.9 Minutes of the Personnel Committee Meeting – February 21, 2024
- 3.10 Minutes of the Physical Facilities Committee Meeting – February 27, 2024

4. Finance Committee Report (Mary Anne Woodward – Chairperson, Raymond Reichwein, Mike Kiehl)

- 4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.
 - 4.1.1 Financial Summary – Budget Comparison – February 2024
 - 4.1.2 Financial Summary – Prior Year Comparison – February 2024
 - 4.1.3 General Fund Cash Accounts – February 2024

- 4.1.4 Athletic Fund Summary – February 2024
- 4.1.5 Capital Reserve & Capital Project Funds Financial Summary – February 2024
- 4.1.6 Food Service Operating Statement – February 2024
- 4.1.7 Expenditures – Check Register – 2/13/2024 through 3/11/2024

- 4.2 A motion is requested to approve a Real Estate Tax Exemption for a Disabled Veteran for parcel #45-07-0041.000, Schuylkill County, in accordance with tax exemption regulations specified in House Bill 1878, dated March 17, 1978.

- 4.3 A motion is requested to approve the annual contract for District Data Management Services with the Central Susquehanna Intermediate Unit for the 2024-2025 school year as per the attachment.

5. **Communications**

6. **Other Committee Reports**

- 6.1 **Physical Facilities** (Mike Kiehl – Chairperson, Raymond Reichwein, Glenn Weist)
 - 6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.
 - 6.1.1-1 The Boys Basketball Boosters to use the JSBS Cafeteria for a Boosters Meeting on February 25, 2024 from 4:30 p.m. to 5:30 p.m.
 - 6.1.1-2 The Half Time Club to use Ghosh Orthodontics Field at Spartan Stadium for the Small School East Football Practice on April 28, 2024 from 10:00 a.m. to 5:00 p.m.
 - 6.1.1-3 The NSE PTO to use the NSE Gym for the Annual Basket Raffle on April 9, 2024 from 9:00 a.m. to 3:15 p.m.; April 10, 11, 12, 2024 from 9:00 a.m. to 8:00 p.m.; April 13, 2024 from 10:00 a.m. to 5:00 p.m. and April 14, 2024 from 9:00 a.m. to 8:00 p.m.
 - 6.1.1-4 The Spartan Baseball Boosters to use the JSBS Cafeteria for a Booster Meeting on March 6, 2024 from 6:00 p.m. to 7:00 p.m.
 - 6.1.2 A motion is requested to approve the continuation of the District as an evacuation site for the Schuylkill Technology Center North Campus for their students and staff in the event of an incident. The District will be named in the Emergency Plan of the Schuylkill Intermediate Unit as a cooperating school and a point of contact for any disasters requiring such action.

6.2 **Personnel** (Tom Fletcher, Chairperson; Doug Gressens, Mary Anne Woodward)

6.2.1 A motion is requested to approve the revised Director of Buildings and Grounds Job Description as presented to the Board.

The following motion items are in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures:

6.2.2 A motion is requested to approve an FMLA request for Kerri Herring, Secondary Art Teacher, effective on or about March 13, 2024. She will use all available personal and sick leave and will then be on an unpaid FMLA Leave on an intermittent basis.

The following motion items are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

6.2.3 A motion is requested to accept the resignation of Melissa Lorady as Part-Time Activity Director effective April 7, 2024.

6.2.4 A motion is requested to approve the termination of Kaitlynn Medina, Part-Time Cafeteria Worker effective January 30, 2024.

6.2.5 A motion is requested to approve the resignation of Debra Welsh, Part-Time Cafeteria Worker effective February 12, 2024.

6.2.6 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Carmen Petschul as a Part-Time Cafeteria Worker at a rate of \$12.25 per hour, pending a written satisfactory evaluation after a 90-day probationary period, retroactive to February 26, 2024.

6.2.7 A motion is requested to accept the retirement notice from Lori Leibig, Custodial/Maintenance Worker, effective April 4, 2024.

6.2.8 A motion is requested to approve the resignation of Carmen Petschul, Part-Time Cafeteria Worker effective March 1, 2024.

6.2.9 A motion is requested to approve the resignation of Zack Weist, District Maintenance Worker effective March 8, 2024.

6.2.10 A motion is requested to approve the resignation of Jessica Harris, Full-Time Custodian effective March 6, 2024.

6.2.11 Information Item

6.2.11 -1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

- 6.3 **Curriculum and Instructional Programs** (Randy Lattis – Chairperson, Tom Fletcher, Mary Anne Woodward)
- 6.3.1 A motion is requested to approve the Psychoeducational Services Agreement with Bowersox and Associates, LLC to provide psychoeducation assessment services as presented to the Board.
 - 6.3.2 A motion is requested to approve the 2023-2024 School Calendar revision necessitated by a weather cancellation.
 - 6.3.3 A motion is requested to approve the Pennsylvania’s Education for Children and Youth Experiencing Homelessness (ECYEH) Program Letter of Agreement with Region 2 - Berks County Intermediate Unit as presented to the Board.
 - 6.3.4 A motion is requested to approve a field trip request to the Urban Air Adventure Park, Harrisburg, PA, from Samantha White, Science Teacher for Stem Students and Chaperones on April 11, 2024.
 - 6.3.5 A motion is requested to approve the Affiliation Agreement Amendments No. 1 for the College of Health Professions with the Commonwealth University of Pennsylvania for school health clinical experience for University Students in their area of matriculation subject as presented to the Board.
 - 6.3.6 A motion is requested to approve the updated Schuylkill IU 29 Induction Plan that was IU 29 Board approved on January 8, 2024.
 - 6.3.7 A motion is requested to approve the amendment to the PA-EETEP Agreement with EduLink, Inc., effective February 15, 2024, and will continue for a period of three years and will automatically renew for additional three year periods unless terminated by either party as stated in the amendment.
- 6.4 **Food Service, Safety, Transportation** (Janine Simms – Chairperson, Doug Gressens, Glenn Weist)
- 6.4.1 A motion is requested to approve the revised Health and Safety Plan as presented to the Board.
 - 6.4.2 A motion is requested to approve a field trip request to Indian Echo Caverns, Hummelstown, PA, from the NSE PTO for 4th Grade Students, teachers, chaperones on April 9, 2024.
 - 6.4.3 A motion is requested to approve a field trip request to Knoebels, Elysburg, PA, from the NSE PTO for 6th Grade Students, teachers, chaperones on May 23, 2024.

- 6.5 **Extracurricular Programs** (Doug Gressens – Chairperson, Raymond Reichwein, Randy Lattis)
- 6.5.1 A motion is requested to approve, upon receipt of all appropriate documentation, Emma Sacco as an Junior High/Assistant Softball Coach for the 2024 Season at a salary of \$1,890.00.
- 6.5.2 A motion is requested to approve the Memorandum of Understanding with the North Schuylkill Education Association for an Assistant Cheerleading Coach added to Appendix A – 2 in the NSEA Contract dated July 1, 2023 through June 30, 2026.
- 6.5.3 A motion is requested to approve, upon receipt of all appropriate documentation, Pete Stanakis as an Assistant Football Coach for the 2024 Fall Season at a salary of \$3,720.00.
- 6.5.4 A motion is requested to approve, upon receipt of all appropriate documentation, Gene Lapointe as an Assistant Football Coach for the 2024 Fall Season at a salary of \$2,720.00.
- 6.5.5 A motion is requested to approve, upon receipt of all appropriate documentation, Mike Jacavage as an Assistant Football Coach for the 2024 Fall Season at a salary of \$4,920.00.
- 6.5.6 A motion is requested to approve, upon receipt of all appropriate documentation, Brett Budwash as an Assistant Football Coach for the 2024 Fall Season at a salary of \$2,920.00.
- 6.5.7 A motion is requested to approve, upon receipt of all appropriate documentation, Jake Mogish as an Assistant Football Coach for the 2024 Fall Season at a salary of \$4,120.00.
- 6.5.8 A motion is requested to approve, upon receipt of all appropriate documentation, Carl Stine as an Assistant Football Coach for the 2024 Fall Season at a salary of \$4,320.00.
- 6.5.9 A motion is requested to approve, upon receipt of all appropriate documentation, Anthony Russo as an Assistant Football Coach for the 2024 Fall Season at a salary of \$4,450.00.
- 6.5.10 A motion is requested to approve, upon receipt of all appropriate documentation, Dylan Farronato as an Assistant Football Coach for the 2024 Fall Season at a salary of \$2,620.00.
- 6.5.11 A motion is requested to approve, upon receipt of all appropriate documentation, Kevin McGinley as a Volunteer Assistant Football Coach for the 2024 Fall Season.
- 6.5.12 A motion is requested to approve, upon receipt of all appropriate documentation, Mike Stokes as a Volunteer Assistant Football Coach for the 2024 Fall Season.

- 6.5.13 A motion is requested to approve, upon receipt of all appropriate documentation, Jason Gawrylik as a Volunteer Assistant Football Coach for the 2024 Fall Season.
- 6.5.14 A motion is requested to approve, upon receipt of all appropriate documentation, Doug Weist as a Volunteer Assistant Football Coach for the 2024 Fall Season.
- 6.5.15 A motion is requested to approve, upon receipt of all appropriate documentation, Joe Tomtishen as a Volunteer Assistant Football Coach for the 2024 Fall Season.
- 6.5.16 A motion is requested to approve, upon receipt of all appropriate documentation, Joe Kane as a Volunteer Assistant Football Coach for the 2024 Fall Season.
- 6.5.17 A motion is requested to approve, upon receipt of all appropriate documentation, Chris Klinger as a Junior High/Assistant Football Coach for the 2024 Fall Season at a salary of \$2,920.00.
- 6.5.18 A motion is requested to approve, upon receipt of all appropriate documentation, Tim Prock as a Volunteer Assistant Football Coach for the 2024 Fall Season.
- 6.5.19 A motion is requested to approve, upon receipt of all appropriate documentation, Joe Meskunas as a Volunteer Assistant Football Coach for the 2024 Fall Season.
- 6.5.20 A motion is requested to approve, upon receipt of all appropriate documentation, Greg Mentzer as a Volunteer Assistant Football Coach for the 2024 Fall Season.

6.6 **Policy/Legislative** (Glenn Weist – Chairperson, Janine Simms, Randy Lattis)

- 6.6.1 A motion is requested to approve the second reading of the following policies:

- 200 – Enrollment of Students
- 202 – Eligibility of Nonresident Students
- 217 – Graduation
- 254 – Educational Opportunity for Military Children
- 610 – Purchases Subject to Bid/Quotation
- 611 – Purchases Budgeted
- 810 – Transportation
- 903 – Public Participation in Board Meetings

- 6.6.2 A motion is requested to approve the first reading of the following policy:

- 227 – Controlled Substances/Paraphernalia

6.6.3 A motion is requested to approve the first reading of the following policy:

827 – Conflict of Interest

The Board waives the second reading of this policy due to a minor change for federal programs.

6.6.4 Information Item

6.6.4 – 1 Time and Effort Reporting Procedures – updated March 2024

7. **Old Business** (Reserved for prior agenda items)

8. **New Business** (Reserved for items for placement on next meeting agenda)

9. **Other Reports**

10. **Other Items for Consideration**

10.1 Invitation to Public to Speak

11. **Dates for Future Meetings**

Wednesday, April 17

Board of School Directors Committee of the Whole – 6:30 p.m.

Committee Meetings – 7:00 p.m.

Board of School Directors Regular Meeting – 7:30 p.m.

12. **Adjournment**