



**North Schuylkill School District
Board of School Director
Public Meeting Agenda
Wednesday, August 16, 2023
7:00 p.m.
North Schuylkill Jr./Sr. High School
Ashland, PA**

**Mr. Charles Hepler
Board President**

**Dr. Robert Ackell
Superintendent**

1. Opening

1.1 Pledge of Allegiance



I pledge allegiance to the flag of the United State of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

1.2 Roll Call

1.3 Invitation to Public to Speak on Agenda Items

2. Recognition of Guests

3. Approval of Minutes

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – June 21, 2023
- 3.2 Minutes of the Finance Committee Meeting – August 9, 2023
- 3.3 Minutes of the Physical Facilities Committee Meeting – August 9, 2023
- 3.4 Minutes of the Curriculum & Instruction Committee Meeting – August 9, 2023
- 3.5 Minutes of the Food Service, Safety & Transportation Committee Meeting – August 9, 2023
- 3.6 Minutes of the Extracurricular Programs Committee Meeting – August 9, 2023
- 3.7 Minutes of the Policy/Legislative Committee Meeting – August 9, 2023
- 3.8 Minutes of the Personnel Committee Meeting – August 9, 2023

4. Finance Committee Report (Mike Kiehl – Chairperson, Glenn Weist, Doug Gressens)

- 4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.
 - 4.1.1 General Fund Cash Accounts – June 2023
 - 4.1.2 Athletic Fund Summary – June 2023
 - 4.1.3 Capital Reserve & Capital Project Funds Financial Summary – June 2023
 - 4.1.4 Food Service Operating Statement – June 2023
 - 4.1.5 Expenditures – Check Register – 6/19/2023 through 8/11/2023
 - 4.1.6 General Fund Cash Accounts – July 2023
 - 4.1.7 Capital Reserve & Capital Project Funds Financial Summary – July 2023

- 4.2 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
 - 45-06-0162.000 – 7 West Ogden Street – Girardville Borough
 - Bidder: Girardville Borough
 - Bid Amount: \$1.00

- 4.3 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
 - 45-06-0161.000 – 9 West Ogden Street – Girardville Borough
 - Bidder: Girardville Borough
 - Bid Amount: \$1.00

- 4.4 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
 - 45-05-0033.000 – 341 West Mahanoy Avenue – Girardville Borough
 - Bidder: Girardville Borough
 - Bid Amount: \$2.00

- 4.5 A motion is requested to approve the Addendum to the Agreement with ESS Northeast, LLC, effective July 1, 2023, as presented to the Board.

- 4.6 A motion is requested to approve the quote from Moyer Electric Supply Company, Inc., Pottsville, PA, for replacement of the existing speaker wire at Ghosh Orthodontics Field at Spartan Stadium for an approximate cost of \$6,500.00.

- 4.7 A motion is requested to approve a Real Estate Tax Exemption for a Disabled Veteran for parcel #04-34-0224.000, Schuylkill County, in accordance with tax exemption regulations specified in House Bill 1878, dated March 17, 1978.

- 4.8 A motion is requested to approve the Consent for Compromise of Taxes on the following properties:
 - 137 East Main Street, Girardville
 - 240 West Preston Avenue, Girardville

- 4.9 A motion is requested to approve the Consent for Compromise of Taxes on the following property subject to the Land Bank:

3 Centre Street, a.k.a. 3 West Centre Street, Ashland

- 4.10 A motion is requested to award the bid for Topsoil to Kiehl Excavation, Ashland, PA, in the amount of \$4,300.00.
- 4.11 A motion is requested to award the bid for Asphalt Millings to T J McAndrew Excavation and Site Development, Ashland, PA, in the amount of \$3,000.00.

5. Communications

6. Other Committee Reports

- 6.1 Physical Facilities (Roy Green – Chairperson, Doug Gressens, Janine Simms)

6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.

6.1.1-1 St. Luke's Hospital to use the Ghosh Orthodontics Field at Spartan Stadium for a Youth Football Camp with Tyler Elsdon on July 16, 2023 from 9:00 a.m. to 12:00 p.m.

6.1.1-2 The Spartan Half Time Club to use the JSJS Cafeteria for Summer Lunches from August 7, 2023 through August 18, 2023 on Mondays through Fridays from 10:00 a.m. to 12:30 p.m.

6.1.1-3 The Spartan Half Time Club to use the JSJS Cafeteria for Thursday Team Dinners on every Thursday from August 24, 2023 through December 17, 2023 from 3:30 p.m. to 7:00 p.m.

6.1.1-4 NS Soccer Boosters to use the JSJS Cafeteria for a Fundraiser Distribution on July 27, 2023 from 4:30 p.m. to 6:30 p.m.

6.1.1-5 Spartan Wrestling Boosters to use the Cesari-Hope Gymnasium for a Wrestling Clinic with Beau Bartlett from PSU on July 18, 2023 from 12:00 p.m. to 6:00 p.m.

6.1.1-6 NS Cheerleading Boosters to use the JSJS Cafeteria for a Booster Meeting on August 2, 2023 from 6:45 p.m. to 7:45 p.m.

6.1.1-7 NS Cheerleading Boosters to use the JSJS LGI Room for a Fundraiser Distribution on August 8, 2023 from 10:00 a.m. to 1:00 p.m.

6.1.1-8 The Spartan Cheerleading Boosters to use the Cesari-Hope Gymnasium and the JSHS Cafeteria for a One Day Cheerleading Clinic on August 26, 2023 from 8:00 a.m. to 5:00 p.m.

6.1.1-9 Schuylkill United Way to use Ghosh Orthodontics Field at Spartan Stadium for a High School Football Challenge on June 18, 2024 with a rain date of June 20, 2024, from 1:00 p.m. to 9:00 p.m.

6.1.1-10 The Mt. Carmel Junior Baseball Pioneer League – Ashland Team to use the Cardinal Brennan Field House (gym) and Patrick Kempsey Sports Complex (fields) for Baseball Practices and Games from August 7, 2023 through October 31, 2023 on Mondays through Sundays from 5:00 p.m. to 8:00 p.m.

6.1.1-11 The Frackville Mountaineers Football Program to use Ghosh Orthodontics Field at Spartan Stadium for the Frackville vs Ashland Youth Football Game on October 22, 2023 from 9:00 a.m. to 6:00 p.m.

6.1.1-12 NS Cheerleading Boosters to use the JSHS Cafeteria for a Booster Meeting on September 19, 2023 from 6:45 p.m. to 7:45 p.m.

6.1.2 A motion is requested to approve the bid for blacktop milling and pavement replacement to New Enterprise Stone & Lime Company, Inc., Winfield, PA, at a cost of \$159,913.00.

Personnel (Randy Lattis – Chairperson, Mike Kiehl, Janine Simms)

6.2.1 A motion is requested to approve Justin Sharp, upon receipt of all appropriate documentation, as a Summer School Facilitator for 2023 at a rate of \$35.00 per hour for two hours per day for a total of 10 hours per week for four weeks. However, if additional students enroll, the hours will be adjusted accordingly.

6.2.2 A motion is requested to approve a stipend of \$500.00 each to Melissa Perneta and Jamie Johnson for their ServSafe Certification. (Note: This certification for two full-time cafeteria workers will expire in June of 2028 and is a stipend for the five-year period.)

6.2.3 A motion is requested to raise the Substitute Aide/Paraprofessional hourly rate from \$10.25 to \$11.50. The current starting rate for a permanent employee is \$12.25/hour.

6.2.4 A motion is requested to approve Kimberly Reese Mentusky to provide Occupational Therapy Services, up to 40 hours per month, at a rate of \$50.03/hour, for the 2023-2024 school year.

The following motion items are in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures.

- 6.2.5 A motion is requested to accept the resignation of Heather Jenkins, English Teacher effective August 5, 2023.
- 6.2.6 A motion is requested to accept the resignation of John Walsh, Elementary Teacher effective June 23, 2023.
- 6.2.7 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Paul Dean as an Elementary Teacher at a starting salary of \$44,925.00, Step 4, Bachelor's, effective beginning with the 2023-2024 school year.
- 6.2.8 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Amanda Smith as an Elementary Teacher at a starting salary of \$44,275.00, Step 3, Bachelor's, effective beginning with the 2023-2024 school year.
- 6.2.9 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Ryan Anderson as an English Teacher at a starting salary of \$61,275.00, Step 14, Bachelor's, effective beginning with the 2023-2024 school year.
- 6.2.10 A motion is requested to approve the following individuals as Mentor Teachers, at a rate of \$500.00/year for the 2023-2024 school year:

<u>Mentor</u>	<u>Inductee</u>
Michael Yablonsky	Paul Dean
Janelle Staudenmeier	Amanda Smith
Rachel Anderson	Ryan Anderson

- 6.2.11 A motion is requested to acknowledge the transfer/change of assignment for the following individuals beginning with the 2023-2024 school year:
 - Angela Reinoehl – Grade 4 Math Teacher to Title I Math Teacher
 - Melanie Fowler – English Teacher to Business, Computer & Technology Teacher
- 6.2.12 A motion is requested to approve an FMLA Leave Request for Amber McCabe, Elementary Teacher.
- 6.2.13 A motion is requested to accept the resignation of Logan Spevak, Business, Computer & Technology Teacher effective August 3, 2023.

The following motion items are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

- 6.2.14 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of the following individuals as Temporary Part-Time Summer Maintenance/Custodians for the Summer of 2023 at \$11.75/hour until June 30, 2023 and then \$12.25/hour effective July 1, 2023:

Nicole Wehry
Anthony Tenaglia
Eugene Zdiera

- 6.2.15 A motion is requested to accept the resignation of Candice Montgomery, Part-Time Paraprofessional effective July 9, 2023.
- 6.2.16 A motion is requested to accept the resignation of Barbara Budwash, Full-Time Paraprofessional effective July 25, 2023.
- 6.2.17 A motion is requested to approve the termination of Anthony Moran, Full-Time Second Shift/Weekend Custodian/Maintenance Worker effective July 20, 2023.
- 6.2.18 A motion is requested to approve the transfer of assignment for Dorice Derr from Part-Time Cafeteria to Part-Time Paraprofessional, pending a written satisfactory evaluation after a one-month probationary period, effective for the start of the 2023-2024 school year. Her rate will remain the same.
- 6.2.19 A motion is requested to approve the transfer of assignment for Donna Quinn from Part-Time Cafeteria to Part-Time Paraprofessional, pending a written satisfactory evaluation after a one-month probationary period, effective for the start of the 2023-2024 school year. Her rate will remain the same.
- 6.2.20 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Samantha Litchko as a Part-Time Paraprofessional at a rate of \$12.25 per hour, pending a written satisfactory evaluation after a 90-day probationary period, effective August 14, 2023.
- 6.2.21 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Felicia Kennedy as a Part-Time Paraprofessional at a rate of \$12.25 per hour, pending a written satisfactory evaluation after a 90-day probationary period, effective August 14, 2023.
- 6.2.22 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Amanda Linhares as a Part-Time Paraprofessional at a rate of \$12.25 per hour, pending a written satisfactory evaluation after a 90-day probationary period, effective August 14, 2023.
- 6.2.23 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Colby Huben as a Full-Time Second Shift/Weekend Custodian/Maintenance Worker, at a rate of \$14.50 per hour, pending a written satisfactory evaluation after a 90-day probationary period.
- 6.2.24 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Tammy Dietrich as a Part-Time Paraprofessional at a rate of \$12.25 per hour, pending a written satisfactory evaluation after a 90-day probationary period, effective August 14, 2023.

6.2.25 Information Item

- 6.2.25-1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Janine Simms – Chairperson, Glenn Weist, Mike Kiehl)

- 6.3.1 A motion is requested to approve all Community Based Instruction Activities for Life Skills and Multi-Disability Students included in student IEP's, conducted off site, and approved by the Supervisor of Special Education and School Principal for the 2023-2024 school year.
- 6.3.2 A motion is requested to approve the following handbooks for the 2023-2024 school year:
- Junior/Senior High School Student Handbook
North Schuylkill Elementary Student Handbook
District Staff Handbook
- 6.3.3 A motion is requested to approve the 2023-2024 Equity Plan as presented to the Board.
- 6.3.4 A motion is requested to approve the Intent to Participate Agreement for the 2023-2024 Title III: Language Instruction for English Learners and Immigrant Students with the Schuylkill IU 29.
- 6.3.5 A motion is requested to approve the Memorandum of Understanding with the Schuylkill County Children and Youth Services, Justice Works Youth Care and the North Schuylkill School District for provision of Truancy Prevention Program services for students and families enrolled in the District.
- 6.3.6 A motion is requested to approve the Language Instruction Education Program (LIEP) Service Agreement with the Schuylkill IU 29 for the 2023-2024 school year.
- 6.3.7 A motion is requested to approve a contract with Behavioral Health Associates (BHA) for services as outlined in the agreement effective for the 2023-2024 school year.
- 6.3.8 A motion is requested to approve the District's Language Instruction Education Program (LIEP) Plan for 2023-2024 as presented to the Board.
- 6.3.9 A motion is requested to approve the TIPS (Teacher Induction & Preparation for Service) Manual for the 2023-2024 school year as presented to the Board.
- 6.3.10 A motion is requested to approve the Paraprofessional Handbook for the 2023-2024 school year as presented to the Board.

- 6.3.11 A motion is requested to approve the Special Education Handbook for the 2023-2024 school year as presented to the Board.
- 6.3.12 A motion is requested to approve the Special Education Extended School Year Handbook for the 2023-2024 school year as presented to the Board.
- 6.3.13 A motion is requested to approve the Gifted Education Handbook for the 2023-2024 school year as presented to the Board.
- 6.3.14 A motion is requested to approve the 504 Handbook for the 2023-2024 school year as presented to the Board.
- 6.3.15 A motion is requested to approve a Contract for Services with Schuylkill Pediatric Physical Therapy LLC for Physical Therapy Services for the 2023-2024 school year.
- 6.3.16 A motion is requested to approve the Contract for Purchase of Student Services with River Rock Academy for the 2023-2024 school year as presented to the Board.
- 6.3.17 A motion is requested to approve the Alternative Education for Disruptive Youth Act 48 Program Agreement for Services with River Rock Academy LLC as presented to the Board.

6.4 **Food Service, Safety, Transportation** (Doug Gressens – Chairperson, Randy Lattis, Mary Anne Woodward)

- 6.4.1 A motion is requested to approve, upon receipt of all appropriate documentation, new transportation drivers and aides, veteran transportation drivers and aides and transportation contractors for the 2023-2024 school year, as per the attachment.
- 6.4.2 A motion is requested to approve the 2023-2024 transportation routes and stops, and authorize the Business Manager to make changes in transportation stops and routes in response to emerging beginning-of-the-year situations.
- 6.4.3 A motion is requested to approve, upon receipt of all appropriate documentation, adding the following individual to the roster of School Bus Drivers/Van Drivers/Aides for the 2023-2024 school year:

George Ruiz

6.5 **Extracurricular Programs** (Mary Anne Woodward – Chairperson, Roy Green, Randy Lattis)

6.5.1 A motion is requested to approve the following Supplemental Positions and salaries for the 2023-2024 school year:

Sandy Selgrade	Envirothon – Elementary	\$1,650.00
Tammey Fey	Envirothon Assistant – Elementary	\$1,300.00

(Note: John Walsh and Kieran Connors have stepped down from these positions.)

6.5.2 A motion is requested to approve, upon receipt of all appropriate documentation, Kenford Lynch as a Volunteer Assistant Boys Basketball Coach for the 2023-2024 Winter Season.

6.5.3 A motion is requested to approve, upon receipt of all appropriate documentation, Abigail Smith as a Volunteer Cheerleading Advisor for the 2023 Fall Season.

6.5.4 A motion is requested to approve, upon receipt of all appropriate documentation, Mary Woodley as a Volunteer Marching Band Assistant for the 2023-2024 school year.

6.5.5 A motion is requested to approve, upon receipt of all appropriate documentation, Carly Cizewski as a Volunteer Marching Band Assistant for the 2023-2024 school year.

6.5.6 A motion is requested to approve, upon receipt of all appropriate documentation, Mary Anne Stump as a Volunteer Marching Band Assistant for the 2023-2024 school year.

6.5.7 A motion is requested to approve, upon receipt of all appropriate documentation, Amy Lapointe as a Volunteer Marching Band Assistant for the 2023-2024 school year.

6.5.8 A motion is requested to approve a salary adjustment for Nevaida Rau, Band Front Advisor for the 2023-2024 school year. The salary should be \$1,750.00. (Note: The position and salary were split last year. The position will not be split for 2023-2024.)

6.5.9 A motion is requested to approve, upon receipt of all appropriate documentation, Kevin Keating as a Volunteer Football Coach for the 2023 Fall Season.

6.5.10 A motion is requested to approve, upon receipt of all appropriate documentation, Kevin McGinley as a Volunteer Football Coach for the 2023 Fall Season.

6.5.11 A motion is requested to approve, upon receipt of all appropriate documentation, Mike Stokes as a Volunteer Football Coach for the 2023 Fall Season.

6.5.12 A motion is requested to approve eliminating the Pay to Participate Fee starting with the Fall 2023 Season.

6.5.13 Information Item

6.5.13-1 Fall Athletic Schedules

6.6 **Policy/Legislative** (Glenn Weist, Roy Green, Mary Anne Woodward)

6.6.1 A motion is requested to approve the first reading of following policies:
251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability
216.1 – Supplemental Discipline Records
006 – Meetings

6.6.2 A motion is requested to approve the second reading of the following policies:

240 – Awards
800 – Records Management
830 – Security of Computerized Personal Information/Breach Notification
830.1 – Data Governance – Storage/Security

6.6.3 A motion is requested to approve the Chromebook Damage Repair Plan as presented to the Board.

6.6.4 A motion is requested to approve the North Schuylkill School District Organizational Chart for the 2023-2024 school year as presented to the Board.

6.6.5 A motion is requested to approve St. Luke's Medicine Concussion Policy and Management Guidelines – Pennsylvania K – 12 as procedures for the North Schuylkill District as presented to the Board.

6.6.6 Information Item –
The Board has reviewed the following policies:
800's – Operations
900's – Community
000's – Local Board Procedures

If any changes are made, the policies will go through the first and second reading process.

7. **Old Business** (Reserved for prior agenda items)

8. **New Business** (Reserved for items for placement on next meeting agenda)

9. **Other Reports**

10. **Other Items for Consideration**

10.1 Invitation to Public to Speak

11. **Dates for Future Meetings**

Wednesday, September 13 Committee Meetings – 6:30 p.m.

Wednesday, September 20 Committee of the Whole Meeting – 6:30 p.m.

Wednesday, September 20 Board of School Directors Regular Meeting – 7:00 p.m.

12. **Adjournment**