



**North Schuylkill School District
Board of School Director
Public Meeting Agenda
Wednesday, June 21, 2023
7:00 p.m.
North Schuylkill Jr./Sr. High School
Ashland, PA**

**Mr. Charles Hepler
Board President**

**Dr. Robert Ackell
Superintendent**

1. Opening

1.1 Pledge of Allegiance



I pledge allegiance to the flag of the United State of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

1.2 Roll Call

1.3 Invitation to Public to Speak on Agenda Items

2. Recognition of Guests

3. Approval of Minutes

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – May 17, 2023
- 3.2 Minutes of the Committee of the Whole Meeting – May 17, 2023
- 3.3 Minutes of the Finance Committee Meeting – June 14, 2023
- 3.4 Minutes of the Physical Facilities Committee Meeting – June 14, 2023
- 3.5 Minutes of the Curriculum & Instruction Committee Meeting – June 14, 2023
- 3.6 Minutes of the Food Service, Safety & Transportation Committee Meeting – June 14, 2023
- 3.7 Minutes of the Extracurricular Programs Committee Meeting – June 14, 2023
- 3.8 Minutes of the Policy/Legislative Committee Meeting – June 14, 2023
- 3.9 Minutes of the Personnel Committee Meeting – June 14, 2023

4. Finance Committee Report (Mike Kiehl – Chairperson, Glenn Weist, Doug Gressens)

4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.

- 4.1.1 Financial Summary – Budget Comparison – May 2023
- 4.1.2 Financial Summary – Prior Year Comparison – May 2023
- 4.1.3 General Fund Cash Accounts – May 2023
- 4.1.4 Athletic Fund Summary – May 2023
- 4.1.5 Capital Reserve & Capital Project Funds Financial Summary – May 2023
- 4.1.6 Food Service Operating Statement – May 2023
- 4.1.7 Expenditures – Check Register – 5/15/2023 through 6/16/2023

4.2 A motion is requested to approve the School District’s “Final Budget” for the 2023-2024 fiscal year in the amount of \$36,309,143.00 in accordance with School Board Policy.

4.3 A motion is requested to establish the current local taxes and to set up real estate tax rates in accordance with School Board Policy as follows in support of the budget for the 2023-2024 fiscal year.

	<u>2022-2023</u>	<u>2023-2024</u>
Real Estate – Schuylkill County	46.36 mills	46.36 mills
Real Estate – Columbia County	46.36 mills	46.36 mills
Occupational Assessment	\$218.50	\$218.50
Real Estate Transfer*	1.0%	1.0%
Earned Income Tax*	1.0%	1.0%
Local Services Tax	\$5.00	\$5.00
Per Capita 511 Tax	\$0.00	\$0.00
Per Capita 679 Tax	\$0.00	\$0.00

* 0.5% for school district; 0.5% for municipalities

4.4 A motion is requested to approve the following dates for Real Estate and Occupational Assessment Tax payments:

Discount Period – ends August 31, 2023

Regular (face amount) period – ends October 31, 2023

Tax installments no later than the following dates:

- August 31, 2023
- September 30, 2023
- October 31, 2023

- 4.5 A motion is requested to authorize the Superintendent and Business Manager to approve plans/use of funds during the summer months due to time constraints of scheduled Board Meetings. Approvals by the Superintendent and Business Manager will be added to the next available agenda for ratification.
- 4.6 A motion is requested to designate PLGIT, PA INVEST, PSDLAF, M & T, BB&T, Mid Penn Banks and Financial Northeastern Companies (FNC) as depositories for the 2023-2024 school year.
- 4.7 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Utica National & AmFed for Property and Liability Insurance for the 2023-2024 school year at a cost of \$88,190.00 for the annual premium.
- 4.8 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Utica National & AmFed for Workers Compensation Insurance for the 2023-2024 school year at a cost of \$63,038.00 for the annual premium.
- 4.9 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Travelers for Cyber Liability Insurance for the 2023-2024 school year at a cost of \$15,484.00 for the annual premium.
- 4.10 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Utica National & AmFed and Selective for insurance for the Cardinal Brennan Property for the 2023-2024 school year at a cost of \$1,793.00 for the annual premium.
- 4.11 A motion is requested to approve an agreement with GSL Government Consulting LLC, Harrisburg, PA, to provide consulting and grant advisory services in connection with helping to identify, secure and implement grants currently available from the Commonwealth of Pennsylvania to assist in capital improvement projects, as presented to the Board.
- 4.12 A motion is requested to approve the Addendum to the Agreement with ESS Northeast, LLC, effective July 1, 2023, as presented to the Board.
- 4.13 A motion is requested to approve the annual contract for District Data Management Services with the Central Susquehanna Intermediate Unit for the 2023-2024 school year as per the attachment.
- 4.14 A motion is requested to approve the three year agreement with Finalsite for mass notifications effective July 1, 2023.
- 4.15 A motion is requested to approve the proposed settlement agreement of the Frackville Flats Tax Assessment Appeal and authorize the Solicitor to execute the Stipulation on behalf of the School District.

5. Communications

Correspondence:

Anne Tarantelli
Cheryl Cooper
Eli M. Peleschak, P.E.
Janice M. Whitaker (Missy)

6. Other Committee Reports

6.1 Physical Facilities (Roy Green – Chairperson, Doug Gressens, Janine Simms)

6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.

6.1.1-1 NS Cheerleading Boosters to use the JSBS Cafeteria for the R & K and Gourmet Creations Fundraiser Delivery on June 22, 2023 from 3:45 p.m. to 5:00 p.m.

6.1.1-2 NS Cheerleading Boosters to use the NSE Gym and Cafeteria for a Junior High Cheer Champ on July 13, 2023 from 11:00 a.m. to 7:00 p.m. and on July 14, 2023 from 8:00 a.m. to 5:00 p.m.

6.1.1-3 NS Cheerleading Boosters to use the JSBS Lower Lobby for the Cheer Pictures from PSP on July 24, 2023 from 8:00 a.m. to 10:00 a.m.

6.1.1-4 Spartan Wrestling Boosters to use the JSBS Cafeteria for Monthly Booster Meetings on the first Monday of each month from August 2023 through May 2024 or as indicated – August 28, October 2, November 6, December 4, 2023, January 8, February 5, March 4, April 8 and May 6, 2024 from 7:00 p.m. to 8:00 p.m.

6.1.1-5 Schuylkill County Special Olympics to use the track at Ghosh Orthodontics Field at Spartan Stadium and/or the Cross Country Course on August 5 through August 12, August 19 through August 26, September 2 through September 9, September 16 through September 23, September 30 through October 7, October 14 through October 21 and October 28 through November 4, 2023 from 9:00 a.m. to 11:00 a.m.

6.1.2 A motion is requested to approve the proposal from SchoolLockers.com for lockers for the team locker room at the Junior/Senior High School at a total cost of \$20,947.02.

6.1.3 A motion is requested to approve the quote from DBR Industrial Services, LLC, Schuylkill Haven, PA, for the repairing and resurfacing/epoxy of the locker room floors at the Ghosh Orthodontics Field at Spartan Stadium in the amount of \$19,800.00.

Personnel (Randy Lattis – Chairperson, Mike Kiehl, Janine Simms)

6.2.1 A motion is requested to appoint Dr. Rob Thurich, Ashland, as the School Doctor for the North Schuylkill School District for the 2023-2024 school year at the following rates:

Non-Athletic Physical Exams: \$8.00 per child (same since 2011-2012)

IEP Reviews: \$8.00 per child (same since 2011-2012)

6.2.2 A motion is requested to appoint Dr. Frank Blozousky, Frackville, as the School Dentist for the North Schuylkill School District at the rate of \$3.00 per child examined for the 2023-2024 school year.

6.2.3 A motion is requested to approve an Administrative Internship for Robert Shaffer, Dean of Students with Nick Sajone, Assistant Secondary Principal from May 2023 until August 2023.

6.2.4 A motion is requested to approve, upon receipt of all appropriate documentation, the following individual as an Extended School Year (ESY) Instructor at a rate of \$35/hour from June 20, 2023 through July 27, 2023:

Madison Reeder

6.2.5 A motion is requested to approve the following individuals as Coordinators for the Schuylkill ACHIEVE After School Program Cohort 11:

Samantha White
Paula Fetterolf
Jennifer Bennett
Angela Potts

Siobhan White
Leanne Mogish
Aileen McCabe

6.2.6 A motion is requested to approve the following individual as a teacher for the Schuylkill ACHIEVE After School Program Cohort 11:

Shaylee Miller

6.2.7 A motion is requested to approve an FMLA Leave Request for Marcus Peel, Behavior Specialist effective May 15, 2023.

6.2.8 A motion is requested to accept the resignation of Edward Pavalko as Dean of Students and subsequently as Assistant Elementary Principal effective at the end of the 2022-2023 school year.

6.2.9 A motion is requested to approve the Act 93 building assignments and salaries for the 2023-2024 school year as per the attachment.

6.2.10 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Roobhenn Smith as an Assistant Elementary Principal at a starting salary of \$68,500, pro-rated, effective June 22, 2023.

6.2.11 A motion is requested to grant authority to the Superintendent to fill vacancies and transfer and employ the essential personnel within the District with ratification at the August and September 2023 Board Meetings.

The following motion items are in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures.

6.2.12 A motion is requested to accept the resignation of Jordann Bridy, Elementary Teacher effective August 11, 2023.

6.2.13 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Karisa Kehler as an Elementary Teacher at a starting salary of \$43,000.00, Step 1, Bachelor’s, effective beginning with the 2023-2024 school year.

6.2.14 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Madison Reeder as an Elementary Special Education Teacher at a starting salary of \$43,000.00, Step 1, Bachelor’s, effective beginning with the 2023-2024 school year.

6.2.15 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Jeremy Murphy as a Long-Term Substitute Social Studies/Science Teacher at a salary of \$43,000.00, Step 1, effective for the 2023-2024 school year.

6.2.16 A motion is requested to approve the following individuals as Mentor Teachers, at a rate of \$500.00/year for the 2023-2024 school year:

<u>Mentor</u>	<u>Inductee</u>
Leah Briggs	Cassandra Smith
Patricia Dougherty-Wade	Jeremy Murphy

6.2.17 A motion is requested to approve the union professional employee positions, building assignments and salaries for the 2023-2024 school year as per the attachment.

The following motion items are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

6.2.18 A motion is requested to approve, upon receipt of all appropriate documentation, Sandy Wilson as an Extended School Year (ESY) Paraprofessional at the rate of \$17.69 from June 20, 2023 through July 27, 2023. Ms. Wilson will work at ESY and then as a custodian for the remainder of each shift.

6.2.19 A motion is requested to approve the transfer of assignment for Sharon White from Part-Time Cafeteria to Part-Time Paraprofessional, pending a written satisfactory evaluation after a one-month probationary period, effective for the start of the 2023-2024 school year. Her rate will remain the same.

- 6.2.20 A motion is requested to accept the retirement notice from Sean Rebeck, Maintenance Specialist, effective September 21, 2023.
- 6.2.21 A motion is requested to approve an FMLA Leave Request for Joann Krise, Full-Time Cafeteria/Custodian effective June 12, 2023 through on or about July 9, 2023.
- 6.2.22 A motion is requested to approve the union classified employee positions, building assignments and wage rates for the 2023-2024 school year as per the attachment.
- 6.2.23 A motion is requested to approve the transfer of assignment for Will Walter from Full-Time Second Shift/Weekend Custodian/Maintenance Worker to District Maintenance effective May 1, 2023.
- 6.2.24 A motion is requested to approve the transfer of assignment for Christian Klinger from Full-Time Second Shift/Weekend Custodian/Maintenance Worker to District Maintenance effective May 1, 2023.
- 6.2.25 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Esthefani Moran as a Part-Time Paraprofessional at a rate of \$12.25 per hour, pending a written satisfactory evaluation after a 90-day probationary period, effective August 15, 2023. She will also receive a \$1,000.00 stipend for interpreter.
- 6.2.26 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Melissa Lorady as Part-Time Activity Director at the rate of \$15.25 per hour.
- 6.2.27 A motion is requested to accept the resignation of Tracey Caudle, Part-Time Paraprofessional effective immediately.
- 6.2.28 Information Item
 - 6.2.28-1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Janine Simms – Chairperson, Glenn Weist, Mike Kiehl)

- 6.3.1 A motion is requested to acknowledge the graduation of the Class of 2023 that took place on May 30, 2023. The attached list of students completed all requirements as attested by the principal and diplomas were awarded at the graduation exercises.
- 6.3.2 A motion is requested to approve designating Robert Shaffer as a Truancy Officer for the North Schuylkill School District.

- 6.3.3 A motion is requested to approve the Affiliation Agreement for the College of Health Professions with the Commonwealth University of Pennsylvania for school health clinical experience for University Students in their area of matriculation subject.
 - 6.3.4 A motion is requested to approve a Business Associate Agreement and a Letter of Agreement between Safety Net Counseling, Inc. and the North Schuylkill School District for the provision of Intensive Behavioral Health Services (IBHS) effective July 1, 2023.
 - 6.3.5 A motion is requested to approve the Third Party Conduct Guidelines as presented to the Board.
 - 6.3.6 A motion is requested to approve the Homeless Guidelines as presented to the Board.
 - 6.3.7 A motion is requested to approve the 2023-2024 TSI Non-Title I School Plan for the North Schuylkill School District as presented to the Board.
 - 6.3.8 A motion is requested to approve a Linkage Letter/Referral Agreement with Child and Family Support Services, Inc., to facilitate continuity of care, aftercare, follow-up and timely transfer of patients and records as presented to the Board.
- 6.4 **Food Service, Safety, Transportation** (Doug Gressens – Chairperson, Randy Lattis, Mary Anne Woodward)
- 6.4.1 A motion is requested to authorize participation by the North Schuylkill School District in the Child Nutrition Programs between School Districts, Vo-Techs and Intermediate Units during the 2023-2024 school year.
 - 6.4.2 A motion is requested to approve the Flu Vaccine Administration Program Agreement with Rite Aid as presented to the Board.
 - 6.4.3 A motion is requested to approve a Memorandum of Understanding (Transportation Procedures Agreement) with Schuylkill County Children and Youth Services to establish transportation procedures to ensure the provision of transportation for foster care youth enrolled in the North Schuylkill School District.
 - 6.4.4 A motion is requested to approve a Transportation Plan with Schuylkill County Children and Youth Services to ensure the educational stability of Foster Care Youth and Every Student Succeeds Act (ESSA) requirements.
 - 6.4.5 A motion is requested to approve the revised Health and Safety Plan as presented to the Board.

- 6.5 **Extracurricular Programs** (Mary Anne Woodward – Chairperson, Roy Green, Randy Lattis)
- 6.5.1 A motion is requested to approve, upon receipt of all appropriate documentation, Victoria (Bright) Hornberger, as Head Diving Coach for the 2023-2024 Winter Season at a salary of \$2,195.00.
- 6.5.2 A motion is requested to approve, upon receipt of all appropriate documentation, Linsey Wesner, as Assistant Swim Coach for the 2023-2024 Winter Season at a salary of \$2,095.00.
- 6.5.3 A motion is requested to approve, upon receipt of all appropriate documentation, Brock Mitchell as an Assistant Boys Basketball Coach for the 2023-2024 Winter Season at a salary of \$2,350.00.
- 6.5.4 A motion is requested to approve, upon receipt of all appropriate documentation, Jarrid Todd as an Assistant Boys Basketball Coach for the 2023-2024 Winter Season at a salary of \$2,350.00.
- 6.5.5 A motion is requested to approve, upon receipt of all appropriate documentation, Mick Michalik as an Assistant Boys Basketball Coach for the 2023-2024 Winter Season at a salary of \$4,100.00.
- 6.5.6 A motion is requested to approve, upon receipt of all appropriate documentation, Jake Damiter as an Assistant Boys Basketball Coach for the 2023-2024 Winter Season at a salary of \$2,550.00.
- 6.5.7 A motion is requested to approve, upon receipt of all appropriate documentation, Ed Kronkowsky as a Junior High (8th Grade) Boys Basketball Coach for the 2023-2024 Winter Season at a salary of \$2,150.00.
- 6.5.8 A motion is requested to approve, upon receipt of all appropriate documentation, Jonathan Brens as a Volunteer Assistant Boys Basketball Coach for the 2023-2024 Winter Season.
- 6.5.9 A motion is requested to approve, upon receipt of all appropriate documentation, Steve Ennis, as an Assistant Girls Basketball Coach for the 2023-2024 Winter Season at a salary of \$3,260.00.
- 6.5.10 A motion is requested to approve, upon receipt of all appropriate documentation, Samantha Shinkus, as a Junior High Girls Basketball Coach for the 2023-2024 Winter Season at a salary of \$2,150.00.
- 6.5.11 A motion is requested to approve, upon receipt of all appropriate documentation, Joe Newhouser, as a Junior High Girls Basketball Coach for the 2023-2024 Winter Season at a salary of \$3,350.00.
- 6.5.12 A motion is requested to approve, upon receipt of all appropriate documentation, Jack Flynn, as an Assistant Girls Basketball Coach for the 2023-2024 Winter Season at a salary of \$2,550.00.

- 6.5.13 A motion is requested to approve, upon receipt of all appropriate documentation, as Joe Himes as a Volunteer Girls Basketball Coach for the 2023-2024 Winter Season
- 6.5.14 A motion is requested to approve, upon receipt of all appropriate documentation, as John Chernewski a Volunteer Girls Basketball Coach for the 2023-2024 Winter Season.
- 6.5.15 A motion is requested to approve, upon receipt of all appropriate documentation, Ed Tarantelli, as an Assistant Wrestling Coach for the 2023-2024 Winter Season at a salary of \$3,230.00.
- 6.5.16 A motion is requested to approve, upon receipt of all appropriate documentation, Scott Yagielniskie, as an Assistant Wrestling Coach for the 2023-2024 Winter Season at a salary of \$2,930.00.
- 6.5.17 A motion is requested to approve, upon receipt of all appropriate documentation, Shane McGrath as an Assistant Wrestling Coach for the 2023-2024 Winter Season at a salary of \$2,530.00.
- 6.5.18 A motion is requested to approve, upon receipt of all appropriate documentation, Jason Kessler, as a Volunteer Assistant Wrestling Coach for the 2023-2024 Winter Season.
- 6.5.19 A motion is requested to approve, upon receipt of all appropriate documentation, Tom Edwards, Sr., as a Volunteer Assistant Wrestling Coach for the 2023-2024 Winter Season.
- 6.5.20 A motion is requested to approve, upon receipt of all appropriate documentation, Tom Edwards as a Volunteer Assistant Wrestling Coach for the 2023-2024 Winter Season.
- 6.5.21 A motion is requested to approve, upon receipt of all appropriate documentation, Mark Gates as a Volunteer Assistant Wrestling Coach for the 2023-2024 Fall Season.
- 6.5.22 A motion is requested to accept the verbal resignation of Madeline Frew as an Assistant Girls Soccer Coach for the 2023 Fall Season.
- 6.5.23 A motion is requested to approve, upon receipt of all appropriate documentation, Madeline Frew as a Volunteer Assistant Girls Soccer Coach for the 2023 Fall Season.
- 6.5.24 A motion is requested to approve, upon receipt of all appropriate documentation, Renee Warner as an Assistant Girls Soccer Coach for the 2023 Fall Season at a salary of \$1,665.00.
- 6.5.25 A motion is requested to approve, upon receipt of all appropriate documentation, Chris Klinger as a Junior High/Assistant Football Coach for the 2023 Fall Season at a salary of \$2,820.00.

- 6.5.26 A motion is requested to approve, upon receipt of all appropriate documentation, Tim Prock as a Volunteer Assistant Football Coach for the 2023 Fall Season.
- 6.5.27 A motion is requested to approve, upon receipt of all appropriate documentation, Joe Meskunas as a Volunteer Assistant Football Coach for the 2023 Fall Season.
- 6.5.28 A motion is requested to approve, upon receipt of all appropriate documentation, Greg Mentzer as a Volunteer Assistant Football Coach for the 2023 Fall Season.
- 6.5.29 A motion is requested to approve the attendance of the Varsity and Junior Varsity Boys Basketball Players at an overnight camp from July 21 through July 23, 2023 at Alvernia University, Reading, PA, at no cost to the District.
- 6.5.30 A motion is requested to approve the attendance of the Varsity and Junior High Wrestlers at an overnight camp from June 28 through July 1, 2023 at Penn State University, State College, PA, at no cost to the District.
- 6.5.31 A motion is requested to approve the attendance of the Varsity and Junior Varsity Football Cheerleaders at an overnight camp from August 18 through August 21, 2023, at Pine Forest Cheerleading Camp, Chestnut Lake, PA, at no cost to the District.
- 6.5.32 A motion is requested to approve the Memorandum of Understanding with the North Schuylkill Education Association for the supplemental positions of Geography Bee abolishment and the addition of 7th – 9th Grade Fall Production Director Assistant.
- 6.5.33 A motion is requested to approve the following Supplemental Positions and salaries for the 2023-2024 school year:
- | | | |
|-------------------|---|----------|
| Michelle Schwartz | 7 th – 9 th Grade Fall Production
Director Assistant | \$250.00 |
|-------------------|---|----------|
- 6.5.34 A motion is requested to approve, upon receipt of all appropriate documentation, Nick Brayford as Head Baseball Coach for the Spring 2024 Season at a salary of \$5,500.00.
- 6.5.35 A motion is requested to approve, upon receipt of all appropriate documentation, Dominick Grasso as Head Softball Coach for the Spring 2024 Season at a salary of \$4,700.00.
- 6.5.36 A motion is requested to approve, upon receipt of all appropriate documentation, Kevin Keating as Head Track and Field Coach for the Spring 2024 Season at a salary of \$3,500.00.

6.6 **Policy/Legislative** (Glenn Weist, Roy Green, Mary Anne Woodward)

6.6.1 A motion is requested to approve the second reading of the following policy:

251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability

6.6.2 A motion is requested to approve the first reading of the following policies:

240 – Awards

800 – Records Management

830 – Security of Computerized Personal Information/Breach Notification

830.1 – Data Governance – Storage/Security

6.6.3 A motion is requested to approve a Memorandum of Understanding with the Butler Township Police Department for policies and procedures, as presented to the Board.

6.6.4 A motion is requested to approve the first reading of following policy:

227.1 – Drug Testing

and waive the second reading of this policy due to the extensive prior discussion.

6.6.5 Information Item –

The Board has reviewed the following policies:

600's – Finances

700's – Property

If any changes are made, the policies will go through the first and second reading process.

7. **Old Business** (Reserved for prior agenda items)

8. **New Business** (Reserved for items for placement on next meeting agenda)

9. **Other Reports**

9.1 A motion is requested to approve the Notice of Adoption of Policies, Procedures and Use of Funds with the Schuylkill Intermediate Unit 29.

10. **Other Items for Consideration**

10.1 Invitation to Public to Speak

11. Dates for Future Meetings

Wednesday, August 9

Committee Meetings – 6:30 p.m.

Wednesday, August 16

Board of School Directors Regular Meeting – 7:00 p.m.

12. Adjournment