



**North Schuylkill School District
Board of School Director
Public Meeting Agenda
Wednesday, June 22, 2022
7:00 p.m.
North Schuylkill Jr./Sr. High School
Ashland, PA**

**Mr. Charles Hepler
Board President**

**Dr. Robert Ackell
Superintendent**

1. Opening

1.1 Pledge of Allegiance



I pledge allegiance to the flag of the United State of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

1.2 Roll Call

1.3 Invitation to Public to Speak on Agenda Items

2. Recognition of Guests

3. Approval of Minutes

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – May 18, 2022
- 3.2 Minutes of the Committee of the Whole Meeting – May 18, 2022
- 3.3 Minutes of the Finance Committee Meeting – June 15, 2022
- 3.4 Minutes of the Physical Facilities Committee Meeting – June 15, 2022
- 3.5 Minutes of the Curriculum & Instruction Committee Meeting – June 15, 2022
- 3.6 Minutes of the Food Service, Safety & Transportation Committee Meeting – June 15, 2022
- 3.7 Minutes of the Extracurricular Programs Committee Meeting – June 15, 2022
- 3.8 Minutes of the Policy/Legislative Committee Meeting – June 15, 2022
- 3.9 Minutes of the Personnel Committee Meeting – June 15, 2022

4. Finance Committee Report (Mary Anne Woodward – Chairperson, Tom Fletcher, Sue O’Neill)

4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.

- 4.1.1 Financial Summary – Budget Comparison – May 2022
- 4.1.2 Financial Summary – Prior Year Comparison – May 2022
- 4.1.3 General Fund Cash Accounts – May 2022
- 4.1.4 Capital Reserve & Capital Project Funds Financial Summary – May 2022
- 4.1.5 Food Service Operating Statement – May 2022
- 4.1.6 Expenditures – Check Register – 5/16/2022 through 6/17/2022

4.2 A motion is requested to approve the School District’s “Final Budget” for the 2022-2023 fiscal year in the amount of \$33,855,745.00 in accordance with School Board Policy.

4.3 A motion is requested to establish the current local taxes and to set up real estate tax rates in accordance with School Board Policy as follows in support of the budget for the 2022-2023 fiscal year.

	<u>2021-2022</u>	<u>2022-2023</u>
Real Estate – Schuylkill County	45.14 mills	46.76 mills
Real Estate – Columbia County	45.14 mills	46.76 mills
Occupational Assessment	\$218.50	\$218.50
Real Estate Transfer*	1.0%	1.0%
Earned Income Tax*	1.0%	1.0%
Local Services Tax	\$5.00	\$5.00
Per Capita 511 Tax	\$0.00	\$0.00
Per Capita 679 Tax	\$0.00	\$0.00

* 0.5% for school district; 0.5% for municipalities

4.4 A motion is requested to approve the following dates for Real Estate and Occupational Assessment Tax payments:

Discount Period – ends August 31, 2022

Regular (face amount) period – ends October 31, 2022

Tax installments no later than the following dates:

- August 31, 2022
- September 30, 2022
- October 31, 2022

- 4.5 A motion is requested to approve a compromise of all delinquent school taxes from 2021 to the present on parcel # 45-08-0075.001 (239 West Main Street, Girardville) as presented to the Board.
- 4.6 A motion is requested to approve a proposal from NRG Controls North, Inc., for removal and replacement of compressor on Chiller #2 at NSE.
- 4.7 A motion is requested to authorize the Superintendent and Business Manager to approve plans/use of funds during the summer months due to time constraints of scheduled Board Meetings. Approvals by the Superintendent and Business Manager will be added to the next available agenda for ratification.
- 4.8 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Utica National for Property and Liability Insurance for the 2022-2023 school year at a cost of \$84,125.00 for the annual premium.
- 4.9 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Amtrust for Workers Compensation Insurance for the 2022-2023 school year at a cost of \$54,021.00 for the annual premium.
- 4.10 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Travelers for Cyber Liability Insurance for the 2022-2023 school year at a cost of \$13,100.00 for the annual premium.
- 4.11 A motion is requested to approve The Seltzer Group, Schuylkill Haven, PA, as the Insurance Advisor and to secure coverage with the underwriter/carrier of Selective for insurance for Cardinal Brennan for the 2022-2023 school year at a cost of \$1,580.00 for the annual premium.
- 4.12 A motion is requested to approve Fort Jackson Logging Company for salvage and maintenance of trees at no cost to the District.
- 4.13 A motion is requested to approve the purchase and installation of four Victory HIS-1D-1 Roll-In Warmers from K&D Factory Service Inc., Harrisburg, PA, Co-Stars Contract # 036-005, at a cost of \$42,248.25, as per the quotation dated June 8, 2022.
- 4.14 A motion is requested to designate PLGIT, PA INVEST, PSDLAF, M & T, BB&T and Mid Penn Banks as depositories for the 2021-2022 and 2022-2023 school years.

5. Communications

6. Other Committee Reports

6.1 Physical Facilities (Glenn Weist – Chairperson, Doug Gressens, Mike Kiehl)

6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.

6.1.1-1 The Spartan Half Time Club to use the JSHS Cafeteria for a Chicken Dinner Fundraiser Pick Up on June 3, 2022 from 2:00 p.m. to 6:30 p.m.

6.1.1-2 The NS Volleyball Team to use the Cesari-Hope Gymnasium for a Volleyball Camp for younger children on June 20, 2022 through June 24, 2022 from 8:00 a.m. to 11:00 a.m.

6.1.1-3 The NSE PTO to use the NSE Cafeteria, Gym, LGI Room, Bus Loop, Front Entrance, Art Patio, Parking Lot, Playgrounds and Robert Wetzel Field for the Carnival on May 25, 2022 from 7:00 a.m. to 4:30 p.m.

6.1.1-4 The Spartan Cheerleading Boosters to use the Cesari-Hope Gymnasium, JSHS Cafeteria and the Band Practice Field for a One Day Cheerleading Clinic on August 20, 2022 from 7:00 a.m. to 3:00 p.m.

6.1.1-5 State Representative Tim Twardzik to use the JSHS Parking Lot for a Child Car Seat Safety Check (Frackville Borough Police and Butler Township Police will be conducting the seat checks) on August 9, 2022 from 2:00 p.m. to 6:00 p.m.

6.1.1-6

The following requests to use the Donald Bricker Natatorium, with fee applied to the request:

◆ Joseph & Megan Tomtishen on September 25, 2022, from 1:00 p.m. to 3:00 p.m.

6.1.1-7 The Spartan Half Time Club to use the JSHS Cafeteria for Lunch for the Football Players on August 8, 2022 through August 18, 2022 from 11:00 a.m. to 1:00 p.m.

6.1.1-8 The NS Cross Country Boosters to use Ghosh Orthodontics Field at Spartan Stadium and the Cardinal Brennan Fields for a 5K Race/Elementary Fun Run on August 13, 2022 from 7:00 a.m. to 1:00 p.m.

6.1.2 A motion is requested to approve a proposal from Ultra-Seal, Ashland, PA, for sealing half (north) of the JSHS Upper Parking Lot at a cost of \$8,949.00.

6.1.3 A motion is requested to approve a proposal from Ultra-Seal, Ashland, PA, for sealing half (south) of the JSHS Upper Parking Lot at a cost of \$9,292.00.

6.1.4 A motion is requested to approve a proposal from Ultra-Seal, Ashland, PA, for crack filling and line striping the JSHS Upper Parking Lot at a cost of \$4,624.00.

- 6.1.5 A motion is requested to approve the Application and Procedures for the Use of School Facilities.
- 6.1.6 A motion is requested to award the bid to DBR Industrial Services, LLC, Schuylkill Haven, PA, for the repairing and resurfacing/epoxy of tiled floor in the Junior/Senior High School Cafeteria in the amount of \$56,400.00.

6.2 **Personnel** (Tom Fletcher – Chairperson, Doug Gressens, Janine Simms)

- 6.2.1 A motion is requested to appoint Dr. Rob Thurich, Ashland, as the School Doctor for the North Schuylkill School District for the 2022-2023 school year at the following rates:

Non-Athletic Physical Exams: \$8.00 per child (same since 2011-2012)

IEP Reviews: \$8.00 per child (same since 2011-2012)

- 6.2.2 A motion is requested to appoint Dr. Frank Blozousky, Frackville, as the School Dentist for the North Schuylkill School District at the rate of \$3.00 per child examined for the 2022-2023 school year.
- 6.2.3 A motion is requested to approve the Act 93 building assignments and salaries for the 2022-2023 school year as per the attachment.
- 6.2.4 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of the following individuals as lifeguards and/or swim instructors at the Donald Bricker Natatorium at a rate of \$8.50 per hour:

Chase Meyers
Gavin Mentzer

The following motion items are in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures:

- 6.2.5 A motion is requested to accept the resignation of Megan Starner, Special Education Teacher, effective at the end of the 2021-2022 school year.
- 6.2.6 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Allison Hughes as an Elementary Special Education Teacher at a starting salary of \$51,875.00, Step 8, Bachelor’s + 24, effective beginning with the 2022-2023 school year.
- 6.2.7 A motion is requested to approve a childbearing/childrearing leave request for Rachel Anderson, English Teacher, effective on or about September 15, 2022, until on or about November 23, 2022. She will use all available sick leave and will then be on an unpaid FMLA Leave.

6.2.8 A motion is requested to approve a childbearing/childrearing leave request for Danielle Adams, Elementary Teacher, effective on or about September 12, 2022, until on or about March 3, 2023. She will use all available sick leave and personal days and will then be on an unpaid FMLA Leave.

6.2.9 A motion is requested to approve the following individuals as Mentor Teachers, at a rate of \$500.00 for the 2022-2023 school year:

<u>Mentor</u>	<u>Inductee</u>
Michelle Misiewicz	Gene Lapointe
Michelle Kaminski	Alexandra Harren
Jennifer Rex	Cassandra Smith
Melanie Fowler	Heather Jenkins
Kelly Boyer	Victoria Bright
Jamie Palmerio	Allison Hughes
Devon Sinkovich	Brett Budwash
Paula Hornberger	Katrina Creveling
Joe Tomtishen	Mike Evans

6.2.10 A motion is requested to approve the union professional employee positions, building assignments and salaries for the 2022-2023 school year as per the attachment.

6.2.11 A motion is requested to approve the issuance of permanent contracts, in accordance with the Pennsylvania Public School Code, to the following temporary professional employees who have completed three years of satisfactory service:

Carrie Miller	Justin Sharp
Kelsey Sommers	Michael Yablonsky
Kayla Witt	

The following motion items are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

6.2.12 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of the following individuals as Temporary Part-Time Summer Maintenance/Custodians for the Summer of 2022 at the rates per hour listed below, effective June 6, 2022:

Nicole Wehry - \$11.00
Anthony Tenaglia - \$11.00
Eugene Zdiera - \$11.00

6.2.13 A motion is requested to accept the resignation of Michele Dzikczek, Secretary, effective August 2, 2022.

6.2.14 A motion is requested to approve the transfer of assignment for Christina Korn from Part-Time Cafeteria Worker to Part-Time Custodian, second shift, pending a written satisfactory evaluation after a one-month probationary period, effective for the start of the 2022-2023 school year. Her rate will remain the same.

6.2.15 A motion is requested to approve the union classified employee positions, building assignments and wage rates for the 2022-2023 school year as per the attachment.

6.2.16 Information Item

6.2.16-1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Sue O'Neill – Chairperson, Tom Fletcher, Mary Anne Woodward)

6.3.1 A motion is requested to acknowledge the graduation of the Class of 2022 that took place on May 26, 2022. The attached list of students completed all requirements as attested by the principal and diplomas were awarded at the graduation exercises.

6.3.2 A motion is requested to approve the Emergency Instructional Time Template Section 520.1 – 2022-23 School Year as presented to the Board.

6.3.3 A motion is requested to approve the Letter of Agreement for Individual Student Elementary Student Assistance Program Assessments (ESAP) between the North Schuylkill School District and Child and Family Support Services, Inc. for the 2022-2023 school year.

6.3.4 A motion is requested to approve the Letter of Agreement for the Provision of Student Assistance Program Services (SAP) between the North Schuylkill School District and Child and Family Support Services, Inc. for the 2022-2023 school year.

6.3.5 A motion is requested to approve designating Edward Pavalko as a Truancy Officer for the North Schuylkill School District.

6.3.6 A motion is requested to approve the 2022-2023 Equity Plan as presented to the Board.

6.3.7 A motion is requested to approve the Dual Enrollment Agreement for the 2022-2023 school year with Lehigh Carbon Community College.

6.3.8 A motion is requested to approve the Intent to Participate Agreement for the 2022-2023 Title III: Language Instruction for English Learners and Immigrant Students with the Schuylkill IU 29.

6.3.9 A motion is requested to approve the Third Party Conduct Guidelines as presented to the Board.

6.3.10 A motion is requested to approve the Third Party Confidentiality Agreement as presented to the Board.

6.3.11 A motion is requested to approve the Section 504 Manual for the 2022-2023 school year as presented to the Board.

6.3.12 A motion is requested to approve the Section 504 Flowchart Process.

6.4 **Food Service, Safety, Transportation** (Janine Simms – Chairperson, Mike Kiehl, Glenn Weist)

6.4.1 A motion is requested to authorize participation by the North Schuylkill School District in the Child Nutrition Programs between School Districts, Vo-Techs and Intermediate Units during the 2022-2023 school year.

6.4.2 A motion is requested to approve an Agreement with County Security Police for Security Services for the 2022-2023 school year as presented to the Board.

6.4.3 A motion is requested to approve the Comprehensive School Threat Assessment Guidelines for the 2022-2023 school year as presented to the Board.

6.5 **Extracurricular Programs** (Douglas Gressens – Chairperson, Janine Simms, Roy Green)

6.5.1 A motion is requested to approve the attendance of the Varsity and Junior Varsity Football Cheerleaders at an overnight camp from June 13 through June 16, 2022, at Trails End Cheerleading Camp – Honesdale, PA, at no cost to the District.

6.5.2 A motion is requested to approve the following salary adjustment for a Supplemental Position for the 2022-2023 school year:

Nick Brayford	Class Advisor, Freshmen	\$ 550.00
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6.5.3 A motion is requested to approve the Esports Team as a pilot club with Gene Lapointe as the Volunteer Advisor for the 2022-2023 school year.

6.5.4 A motion is requested to approve the Unified Champion Schools Memorandum of Understanding with Special Olympics Pennsylvania for the development of a Unified Champion Schools Program for the 2022-2023 school year.

6.5.5 A motion is requested to approve the Memorandum of Understanding with the North Schuylkill Education Association for Bocce Ball Co-Coaches for the 2022-2023 school year.

6.5.6 A motion is requested to approve, upon receipt of all appropriate documentation, Brett Budwash as a Bocce Ball Co-Coach for the 2022-2023 school year at a salary of \$750.00.

- 6.5.7 A motion is requested to approve, upon receipt of all appropriate documentation, Craig Demko as a Bocce Ball Co-Coach for the 2022-2023 school year at a salary of \$750.00.
- 6.5.8 A motion is requested to approve, upon receipt of all appropriate documentation, Nick Brayford as Head Baseball Coach for the Spring 2023 Season at a salary of \$5,400.00.
- 6.5.9 A motion is requested to approve, upon receipt of all appropriate documentation, Dominick Grasso as Head Softball Coach for the Spring 2023 Season at a salary of \$4,600.00.
- 6.5.10 A motion is requested to approve, upon receipt of all appropriate documentation, Kevin Keating as Head Track and Field Coach for the Spring 2023 Season at a salary of \$3,400.00.
- 6.5.11 A motion is requested to approve, upon receipt of all appropriate documentation, Doug Weist as a Volunteer Football Coach for the 2022 Fall Season.
- 6.5.12 A motion is requested to approve, upon receipt of all appropriate documentation, Tim Prock as a Volunteer Football Coach for the 2022 Fall Season.
- 6.5.13 A motion is requested to approve, upon receipt of all appropriate documentation, Sydney Casey as a Volunteer Girls Soccer Coach for the 2022 Fall Season.
- 6.5.14 A motion is requested to approve, upon receipt of all appropriate documentation, Emily Haas as a Volunteer Marching Band Assistant for the 2022-2023 school year.

6.6 **Policy/Legislative** (Mike Kiehl, Chairperson, Sue O'Neill, Glenn Weist)

- 6.6.1 A motion is requested to approve the first reading of the following policies:
 - 227.1 – Drug Testing
 - 900 – Nonschool Organizations/Groups/Individuals
- 6.6.2 A motion is requested to approve the Chromebook Damage Repair Plan as presented to the Board.
- 6.6.3 The President, Mr. Hepler, shall call for the nomination and election for the Office of Treasurer.
- 6.6.4 A motion is requested to accept the resignation of Suzanne O'Neill from the position of School Board Member and to fill the vacancy/position within thirty (30) days.

7. **Old Business** (Reserved for prior agenda items)

8. **New Business** (Reserved for items for placement on next meeting agenda)

9. **Other Reports**

10. **Other Items for Consideration**

10.1 Invitation to Public to Speak

11. **Dates for Future Meetings**

Wednesday, August 10

Committee Meetings – 6:30 p.m.

Wednesday, August 17

Board of School Directors Regular Meeting – 7:00 p.m.

12. **Adjournment**