

North Schuylkill



Board of School Directors Public Meeting Agenda

Wednesday, August 21, 2019

7:00 p.m.

North Schuylkill Jr./Sr. High School
Ashland, PA

Mr. Charles Hepler
Board President

Dr. Robert Ackell
Superintendent

1. Opening

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 Invitation to Public to Speak on Agenda Items

2. Recognition of Guests

3. Approval of Minutes

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – June 19, 2019
- 3.2 Minutes of the Committee of the Whole Meeting – June 19, 2019
- 3.3 Minutes of the Finance Committee Meeting – August 15, 2019
- 3.4 Minutes of the Physical Facilities Committee Meeting – August 15, 2019
- 3.5 Minutes of the Personnel Committee Meeting – August 15, 2019
- 3.6 Minutes of the Curriculum & Instruction Committee Meeting – August 15, 2019
- 3.7 Minutes of the Food Service, Safety & Transportation Committee Meeting – August 15, 2019
- 3.8 Minutes of the Extracurricular Programs Committee Meeting – August 15, 2019
- 3.9 Minutes of the Policy/Legislative Committee Meeting – August 15, 2019

4. Finance Committee Report (Mary Anne Woodward – Chairperson, Tom Fletcher, Ed Balkiewicz)

4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.

4.1.1 Financial Summary – Budget Comparison – July 2019

4.1.2 Financial Summary – Prior Year Comparison – July 2019

4.1.3 General Fund Cash Accounts – June 2019

4.1.4 General Fund Cash Accounts – July 2019

4.1.5 Athletic Fund Summary – May 2019

4.1.6 Athletic Fund Summary – June 2019

4.1.7 Athletic Fund Summary – July 2019

4.1.8 Capital Reserve & Capital Project Funds Financial Summary – June 2019

4.1.9 Capital Reserve & Capital Project Funds Financial Summary – July 2019

4.1.10 Food Service Operating Statement – June 2019

4.1.11 Expenditures – Check Register – 6/20/2019 through 8/21/19

4.2 A motion is requested to approve a Real Estate Tax Exemption for a Disabled Veteran for parcel #04-06-0034.003 in accordance with tax exemption regulations specified in House Bill 1878, dated March 17, 1978.

4.3 A motion is requested to authorize the Business Manager to open a 12-month CD with Mid Penn Bank for \$150,737.26 at 2.10% retroactive to June 20, 2019.

4.4 A motion is requested to approve the purchase of tables and seating for the JSHS Cafeteria from P.E.M.Co., Bethel Park, PA, at a cost of \$25,795.05 per Costars Contract #035-07.

4.5 A motion is requested to approve the annual contract for District Data Management Services with the Central Susquehanna Intermediate Unit for the 2019-2020 school year as per the attachment.

4.6 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:

38-3-480 – 236 Walnut Street, Ashland
– \$1,099.00

4.7 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:

45-5-22 – 324 North Ogden Street, Girardville
– \$1,231.00

4.8 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:

45-8-127 – 333 West Preston Avenue, Girardville
– \$1,372.00

- 4.9 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
45-9-81 – 119 South William Street, Girardville
– \$1,342.00
- 4.10 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
45-6-154 – 21 West Ogden Street, Girardville
– \$2,166.00
- 4.11 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
38-3-33.1 – 819 Market Street, Ashland
– \$1,239.00
- 4.12 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
38-6-242 – 1502 Walnut Street, Ashland
– \$1,224.00
- 4.13 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
38-2-409 – 1018 Centre Street, Ashland
– \$1,232.00
- 4.14 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
38-2-391 – 1218 Centre Street, Ashland
– \$1,199.00
- 4.15 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
38-2-247 – 1125 Centre Street, Ashland
– \$1,029.00
- 4.16 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
38-3-214 – 26 Oakland Avenue, Ashland
– \$1,299.00
- 4.17 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
45-6-235 – North Main Street, Girardville
– \$100.00

- 4.18 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:

45-17-6 – 719 West John Street, Frackville
– \$1,249.00

- 4.19 A motion is requested to approve the **Private Sale** of the following property that has real estate taxes that are delinquent for a period of not less than two years, and remaining unredeemed, and an offer received:

38-03-0428.001 – 201 Walnut Street, Ashland
- \$3,261.01

- 4.20 A motion is requested to approve the **Private Sale** of the following property that has real estate taxes that are delinquent for a period of not less than two years, and remaining unredeemed, and an offer received:

04-02-0036.003 – 21 A Rappahannock Road, Girardville
- \$1.00

- 4.21 A motion is requested to approve a change order, COP# 2, from FieldTurf USA, Inc. to add new synthetic track surfacing on new event runways in the amount of \$77,592.24. This line item was inadvertently deleted from the final proposal and since FieldTurf made the error, they are eliminating the mark up and doing it at their cost.

- 4.22 A motion is requested to approve a proposed revised settlement agreement with the Community Mission regarding property tax assessment to authorize the Solicitor to enter into agreement on behalf of the District.

5. **Communications**

Correspondence:

Martha and Tom Fletcher Family
Schuyler Ossman

6. **Other Committee Reports**

- 6.1 **Physical Facilities** (Glenn Weist – Chairperson, Ed Balkiewicz, Doug Gressens)

- 6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.

6.1.1-1 The NS Soccer Boosters to use the former Cardinal Brennan Campus for a Haunted House Fundraiser Set-Up on October 5 and 11, 2019 from 10:00 a.m. to 5:00 p.m. and October 6 and 12, 2019 from 1:00 p.m. to 7:00 p.m.

6.1.1-2 The NS Soccer Boosters to use the former Cardinal Brennan Campus for a Haunted House Fundraiser on October 18, 19, 25 and 26, 2019 from 5:00 p.m. to 10:00 p.m.

6.1.1-3 The NS Soccer Boosters to use the JSHS LGI Room for Booster Meetings on the second Sunday of each month for the months of August, September, October and November 2019 and April, May, June and July 2020 from 6:30 p.m. to 7:30 p.m.

6.1.1-4 The NS Soccer Boosters to use the JSHS Cafeteria for a Team Meal on August 18, 2019 from 3:00 p.m. to 5:00 p.m.

6.1.1-5 The NS Band Boosters to use the JSHS Band Room for Booster Meetings on August 8, September 12, October 10 and November 14, 2019 and January 9, February 13, March 12, April 9 and May 14, 2020 from 6:00 p.m. to 8:00 p.m.

6.1.1-6 The NS Wrestling Boosters to use the JSHS LGI Room for Booster Meetings on the first Tuesday of each month for the months of September, October, November and December 2019 and January, February, March and April 2020 from 7:00 p.m. to 8:00 p.m.

6.1.1-7 The NS Spartan Cheerleading Boosters to use the JSHS Lobby for Fall Season Pictures on August 12, 2019 from 12:00 p.m. to 1:00 p.m.

6.1.1-8 The NS Youth Swim Team to use the Swimming Pool for Swim Meets and Practices on December 2, 2019 through April 1, 2020 on Mondays, Tuesdays, Wednesdays, Thursdays and Fridays from 6:30 p.m. to 9:00 p.m. and from January 1, 2020 through April 1, 2020 on Saturdays from 7:00 a.m. to 1:00 p.m.

6.1.1-9 The NS Youth Swim Team to use the Swimming Pool for a Swimming Event on August 24, 2019 from 2:00 p.m. to 10:00 p.m.

6.1.1-10 The Schuylkill Technology Center to use the Auditorium for Senior Awards Night for the 2019-2020 School Year on May 13, 2020 from 5:00 p.m. to 9:00 p.m.

6.1.1-11

The following requests to use the pool, with fee applied to the requests:

- ◆ Jen Buggy on August 10, 2019 from 12:00 p.m. to 3:00 p.m.
- ◆ Kammie Towey on September 7, 2019 from 12:00 p.m. to 3:00 p.m.
- ◆ Frackville Little League on August 17, 2019 from 1:00 p.m. to 3:00 p.m.
- ◆ Shannon Sweeney on September 21, 2019 from 1:00 p.m. to 3:00 p.m.

6.1.2 A motion is requested to approve an Agreement with Lehigh Law Enforcement Officers Association, Inc. for Security Services for the 2019-2020 school year. The rate will be \$18.00 per hour (same rate from 2018-2019).

6.1.3 A motion is requested to approve the proposal from Miller Brothers Construction, Inc., Schuylkill Haven, PA, Option B, for remedying the water issue along the JSHS cafeteria wall affecting the shop areas. The cost is approximately \$8,000.00.

6.2 **Personnel** (Tom Fletcher – Chairperson, Doug Gressens, Mary Anne Woodward)

6.2.1 A motion is requested to approve Jacqueline O’Prey and Kelsey Somers as teachers for the ACHIEVE After School Program. The rate will be \$23.40/hour.

6.2.2 A motion is requested to accept the resignation of Ashley Palubinsky, Assistant Supervisor of Special Education effective August 20, 2019.

6.2.3 A motion is requested to approve an internship for Erika Evans with Megan Rollenhagen, Social Worker, for the 2019-2020 school year.

6.2.4 A motion is requested to approve Christine Greblich as Assistant Supervisor of Special Education at a salary of \$69,000.00 effective August 7, 2019.

6.2.5 A motion is requested to approve Kimberly Reese Mentusky to provide Occupational Therapy Services, up to 30 hours per month, at a rate of \$45.90/hour, for the 2019-2020 school year.

6.2.6 A motion is requested to accept the resignation of Ralph DeFrain, Director of Buildings and Grounds, effective August 16, 2019.

The following motion items 6.2.7 through 6.2.19 are in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures.

6.2.7 A motion is requested to approve a childbearing/childrearing leave request submitted by Amber McCabe, Elementary Teacher, effective on or about July 22, 2019, until on or about September 3, 2019. She will use all available sick days and then be on unpaid FMLA leave.

6.2.8 A motion is requested to acknowledge the transfer/change of assignment for the following individuals beginning with the 2019-2020 school year:

Angela Potts – Kindergarten to 5th Grade Math
Kelsey Somers – 5th Grade Math to Kindergarten

6.2.9 A motion is requested to approve a childrearing leave/FMLA request submitted by Marc Wislosky, Social Studies Teacher, effective on or about September 3, 2019 until on or about September 24, 2019. Mr. Wislosky will be using his accumulated sick days.

6.2.10 A motion is requested to rescind the motion on agenda item 6.2.12 from June 19, 2019 for Valerie Dinich, Elementary Teacher. She will stay at Step 16, Bachelors + 30 for the 2018-2019 school year. (Credit was previously given for a Long-Term Substitute Assignment. The second long-term assignment was less than 90 days and less than 70 days and does count as a year for salary step.)

- 6.2.11 A motion is requested to accept the resignation of Philip Tenaglia, Secondary Math Teacher, effective as soon as released from the District.
- 6.2.12 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Carrie Miller as an Elementary Art Teacher at a starting salary of \$43,125.00, Step 3 plus Master's, effective beginning with the 2019-2020 school year.
- 6.2.13 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Michelle Kaminski as a Secondary Math Teacher at a starting salary of \$61,196.00, Step 18 plus Master's, effective beginning with the 2019-2020 school year or as soon as released from the Tri-Valley School District.
- 6.2.14 A motion is requested to accept the resignation of Amanda Brobst, Elementary Special Education Teacher, effective August 30, 2019.
- 6.2.15 A motion is requested to approve an FMLA request for Patricia Dougherty -Wade.
- 6.2.16 A motion is requested to approve the Department Chairperson for the 2019-2020 school year as listed:

Special Education	Amy Maziekas	\$1,150.00
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- 6.2.17 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Tiffany Adams as an Elementary Emotional Support Teacher at a starting salary of \$39,900.00 Step 2, Bachelor's, effective beginning with the 2019-2020 school year.
- 6.2.18 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Jennifer Steiff as a Secondary Itinerant Teacher at a starting salary of \$59,300.00, Step 15 + Master's, effective beginning with the 2019-2020 school year.
- 6.2.19 A motion is requested to approve the following individuals as Mentor Teachers, at a rate of \$500.00 per each inductee, for the 2019-2020 school year:

<u>Mentor</u>	<u>Inductee</u>
Rachael Pasco	Carrie Miller
Sofia Capone	Kelsey Somers
Brian Wolfe	Angela Potts
Brian Legutko	Justin Sharp
Jennifer Rex	Michelle Kaminski
Ann Marie Barket	Tiffany Adams
Alyssa Colangecco	Jennifer Steiff

The following motion items 6.2.20 through 6.2.26 are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

6.2.20 A motion is requested to accept the resignation of Charles Dillman, Part-Time Cafeteria Worker, effective August 6, 2019.

6.2.21 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of the following individuals as Part-Time Cafeteria Workers at a rate of \$10.00 per hour, pending a written satisfactory evaluation after a 90-day probationary period, effective for the start of the 2019-2020 school year:

Danielle Smith
Elaine Strohecker

6.2.22 A motion is requested to change the resignation date for Tara Kabbeko, Part-Time Custodian from June 24, 2019 to July 5, 2019. Her resignation was previously approved on June 19, 2019.

6.2.23 A motion is requested to approve an extension of the childbearing/childrearing leave request submitted by Jennifer Cogan, Full-Time Secretary. She will be returning on September 3, 2019.

6.2.24 A motion is requested to accept the resignation of Tammy Whalen, Part-Time Special Education Aide, effective August 1, 2019.

6.2.25 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of the following individuals as Part-Time Paraprofessionals at a rate of \$10.00 per hour, pending a written satisfactory evaluation after a 90-day probationary period, effective beginning with the 2019-2020 school year:

Amanda Dillman
Heather Hendricks

Gene Lapointe
Tracey Caudle

6.2.26 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Daniel O'Connell as a Part-Time Custodian at a rate of \$10.00 per hour, pending a written satisfactory evaluation after a 90-day probationary period, effective August 26, 2019.

6.2.27 Information Item

6.2.27-1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Sue O'Neill – Chairperson, Tom Fletcher, Glenn Weist)

6.3.1 A motion is requested to approve all Community Based Instruction Activities for Life Skills and Multi-Disability Students included in student IEP's, conducted off site, and approved by the Supervisor of Special Education and School Principal for the 2019-2020 school year.

- 6.3.2 A motion is requested to approve the TIPS (Teacher Induction & Preparation for Service) Manual for the 2019-2020 school year.
 - 6.3.3 A motion is requested to approve the Language Instruction Education Program (LIEP) Service Agreement for 2019-2020 with the Schuylkill Intermediate Unit 29 as presented to the Board.
 - 6.3.4 A motion is requested to approve JusticeWorks YouthCare, Inc. as an alternative school site for the North Schuylkill School District for the 2019-2020 school year at a fee of \$85.00 per day for regular education and \$95.00 per day for special education.
 - 6.3.5 A motion is requested to approve the attendance of a non-resident third grade tuition student to the District. The tuition will be based on the 2019-2020 rate.
 - 6.3.6 A motion is requested to approve a Contract for Services with Schuylkill Pediatric Physical Therapy LLC for Physical Therapy Services for the 2019-2020 school year.
 - 6.3.7 A motion is requested to approve the 2019-2020 Schuylkill Intermediate Unit 29 Special Education Service Agreement for a total amount of \$499,465.00 (subject to final review and audit) and authorize the Board President and Board Secretary to execute the agreement.
 - 6.3.8 A motion is requested to approve an Agreement to provide Speech Therapy Services with the Tri-Valley School District for the 2019-2020 School Year.
 - 6.3.9 A motion is requested to approve a Purchase of Education Service Agreement with First Hospital Wyoming Valley as presented to the Board.
- 6.4 **Food Service, Safety, Transportation** (Janine Simms – Chairperson, Glenn Weist, Mary Anne Woodward)
- 6.4.1 A motion is requested to authorize participation by the North Schuylkill School District in the Child Nutrition Programs between School Districts, Vo-Techs and Intermediate Units during the 2019-2020 school year.
 - 6.4.2 A motion is requested to approve, upon receipt of all appropriate documentation, new transportation drivers and aides, veteran transportation drivers and aides and transportation contractors for the 2019-2020 school year, as per the attachment.
 - 6.4.3 A motion is requested to approve the 2019-2020 transportation routes and stops, and authorize the Director of Buildings and Grounds and/or Business Manager to make changes in transportation stops and routes in response to emerging beginning-of-the-year situations.

6.5 **Extracurricular Programs** (Douglas Gressens – Chairperson, Janine Simms, Roy Green)

- 6.5.1 A motion is requested to accept the resignation of Garry Leib as an Assistant Boys Soccer Coach effective immediately.
- 6.5.2 A motion is requested to approve, upon receipt of all appropriate documentation, Garry Leib as a Volunteer Assistant Boys Soccer Coach for the 2019 Fall Season.
- 6.5.3 A motion is requested to approve, upon receipt of all appropriate documentation, Derek Dumboski as an Assistant Boys Soccer Coach for the 2019 Fall Season at a salary of \$1,400.00.
- 6.5.4 A motion is requested to approve, upon receipt of all appropriate documentation, Albert Maziekas as a Volunteer Assistant Boys Soccer Coach for the 2019 Fall Season.
- 6.5.5 A motion is requested to accept the resignation from Samantha Hart, Head Diving Coach effective immediately.
- 6.5.6 A motion is requested to approve, upon receipt of all appropriate documentation, Anthony Russo as a Volunteer Assistant Football Coach for the 2019 Fall Season.
- 6.5.7 Information Item
 - 6.5.7-1 Fall 2019 Athletic Schedules
- 6.5.8 A motion is requested to accept the resignation of Lynn Minalda as the TAT Advisor and SADD Advisor for the 2019-2020 school year.
- 6.5.9 A motion is requested to accept the resignation of Renata Blozousky as Honor Society – Math Advisor and Yearbook Assistant Advisor effective immediately.
- 6.5.10 A motion is requested to approve the following Supplemental Positions for the 2019-2020 school year with salaries as per the NSEA Contract:

Leah Briggs	Math Counts Advisor
Alyssa Colangecco	Debate Team Assistant Coach
Justin Sharp	Academic Team Assistant Advisor
Melanie Fowler	SADD Advisor
Melanie Fowler	TAT Advisor
Paula Hornberger	Yearbook Assistant Advisor
Leah Briggs	Subject Honor Society – Math

6.6 **Policy/Legislative** (Ed Balkiewicz – Chairperson, Janine Simms, Sue O'Neill)

- 6.6.1 A motion is requested to approve the Policy Review Schedule for 2019-2020 as presented to the Board.

6.6.2 A motion is requested to approve the second reading of the following policies:

103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices

104 – Nondiscrimination/Discriminatory Harassment – Employment Practices

805 – Emergency Preparedness

7. **Old Business** (Reserved for prior agenda items)

8. **New Business** (Reserved for items for placement on next meeting agenda)

9. **Other Reports**

10. **Other Items for Consideration**

10.1 Invitation to Public to Speak

11. **Dates for Future Meetings**

Wednesday, September 11 Committee Meetings – 7:00 p.m.

Wednesday, September 18 Committee of the Whole Meeting – 6:30 p.m.

Wednesday, September 18 Board of School Directors Regular Meeting – 7:00 p.m.

12. **Adjournment**