



**North Schuylkill School District  
Board of School Director  
Public Meeting Agenda  
Wednesday, February 15, 2023  
7:00 a.m.  
North Schuylkill Jr./Sr. High School  
Ashland, PA**

**Mr. Charles Hepler  
Board President**

**Dr. Robert Ackell  
Superintendent**

**1. Opening**

1.1 Pledge of Allegiance



I pledge allegiance to the flag of the United State of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

1.2 Roll Call

1.3 Invitation to Public to Speak on Agenda Items

**2. Recognition of Guests**

**3. Approval of Minutes**

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – January 18, 2023
- 3.2 Minutes of the Committee of the Whole Meeting – January 18, 2023
- 3.3 Minutes of the Finance Committee Meeting – February 8, 2023
- 3.4 Minutes of the Physical Facilities Committee Meeting – February 8, 2023
- 3.5 Minutes of the Curriculum & Instruction Committee Meeting – February 8, 2023
- 3.6 Minutes of the Food Service, Safety & Transportation Committee Meeting – February 8, 2023
- 3.7 Minutes of the Extracurricular Programs Committee Meeting – February 8, 2023
- 3.8 Minutes of the Policy/Legislative Committee Meeting – February 8, 2023
- 3.9 Minutes of the Personnel Committee Meeting – February 8, 2023

**4. Finance Committee Report** (Mike Kiehl – Chairperson, Glenn Weist, Doug Gressens)

- 4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.
- 4.1.1 Financial Summary – Budget Comparison – January 2023
  - 4.1.2 Financial Summary – Prior Year Comparison – January 2023
  - 4.1.3 General Fund Cash Accounts – January 2023
  - 4.1.4 Capital Reserve & Capital Project Funds Financial Summary – January 2023
  - 4.1.5 Food Service Operating Statement – January 2023
  - 4.1.6 Expenditures – Check Register – 1/9/2023 through 2/10/2023
- 4.2 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
- 45-08-0078.000 – 240 West Preston Avenue, Girardville Borough  
Bidder: Girardville Borough  
Bid Amount: \$1.00
- 4.3 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
- 45-07-0148.000 – 137 East Main Street, Girardville Borough  
Bidder: Girardville Borough  
Bid Amount: \$2.00

**5. Communications**

**6. Other Committee Reports**

- 6.1 **Physical Facilities** (Roy Green – Chairperson, Doug Gressens, Janine Simms)
- 6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.
- 6.1.1-1 NS Black Diamond Wrestling to use the Cesari – Hope Gymnasium for a Tournament Set-Up on January 27, 2023 from 7:30 p.m. to 9:00 p.m.
  - 6.1.1-2 PSFCA to use the Ghosh Orthodontics Field at Spartan Stadium for Football Practice on May 7 and 14, 2023 from 8:00 a.m. to 5:00 p.m.
  - 6.1.1-3 The Junior Spartans Basketball Program to use the Cardinal Brennan Field House (Gym) for a 3<sup>rd</sup> and 4<sup>th</sup> Grade Basketball Tournament on March 2 and 3, 2023 from 5:00 p.m. to 9:30 p.m., March 4, 2023 from 7:00 a.m. to 10:00 p.m. and March 5, 2023 from 8:00 a.m. to 9:00 p.m.

6.1.1-4 The Junior Spartans Basketball Program to use the Cardinal Brennan Field House (Gym) for a 5<sup>th</sup> and 6<sup>th</sup> Grade Basketball Tournament on March 23 and 24, 2023 from 5:00 p.m. to 9:30 p.m., March 25, 2023 from 7:00 a.m. to 10:00 p.m. and March 26, 2023 from 8:00 a.m. to 9:00 p.m.

6.1.1-5 The following requests to use the Donald Bricker Natatorium, with fee applied to the request:

- ◆ Melissa Troutman on March 4, 2023, from 2:00 p.m. to 4:00 p.m.
- ◆ Kristen White on March 5, 2023, from 1:00 p.m. to 3:00 p.m.
- ◆ Melissa Kohlenberg on January 29, 2023, from 1:00 p.m. to 3:00 p.m.
- ◆ Benjamin Spencer on February 4, 2023, from 1:00 p.m. to 3:00 p.m.
- ◆ Kristi Adams on February 19, 2023, from 12:30 p.m. to 3:30 p.m.
- ◆ Ann Subick on March 19, 2023, from 1:00 p.m. to 4:00 p.m.

6.1.2 A motion is requested to approve the Application and Procedures for the Use of School Facilities, the Facility Use Fee Schedules and Facility Use Application as presented to the Board.

6.2 **Personnel** (Randy Lattis – Chairperson, Mike Kiehl, Janine Simms)

6.2.1 A motion is requested to approve, upon receipt of all appropriate documentation, an Administrative Internship for Logan Spevack, with the Technology Department from January through June 2023.

The following motion items are in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures:

6.2.2 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Brandy Sullivan as a School Nurse, assigned to NSE, at a starting salary of \$40,000.00 (pro-rated), Step 1, Bachelor's, effective February 14, 2023.

6.2.3 A motion is requested to approve the following individuals as Mentor Teachers, at a rate of \$500.00 for the 2022-2023 school year:

<u>Mentor</u>	<u>Inductee</u>
*Devin Sinkovich	Alexandria Tedesco
Kristine Russell	Brandy Sullivan

\*Ms. Sinkovich was approved as mentor for Ms. Tedesco at the January 18, 2023, Board Meeting for the 2023-2024 school year on agenda item 6.2.9. Ms. Sinkovich will be the mentor for the 2022-2023 school year instead.

6.2.4 A motion is requested to approve the following individuals as Homebound Teachers for the 2022-2023 school year at the rate of \$35.00 per hour:

Erin Anderson	Jeff Jacavage
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The following motion items are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

6.2.5 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Brandy Sullivan as a Substitute Nurse Assistant at a rate of \$13.75 per hour from January 30, 2023 until February 13, 2023.

6.2.6 A motion is requested to accept the retirement notice from Doris Phelan, Part-Time Custodian effective January 31, 2023.

6.2.7 Information Item

6.2.7-1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Janine Simms – Chairperson, Glenn Weist, Mike Kiehl)

6.3.1 A motion is requested to approve the 2022-2023 School Calendar revision necessitated by a weather cancellation.

6.3.2 A motion is requested to approve a Letter of Agreement with the PA Education for Children and Youth Experiencing Homelessness Program, Berks County Intermediate Unit, as presented to the Board.

6.3.3 A motion is requested to approve a Letter of Agreement between the North Schuylkill School District and The Meadows Psychiatric Center for the 2023-2024 and 2024-2025 school years.

6.3.4 A motion is requested to approve a field trip request to The DaVinci Science Center, Allentown, PA, from Kelly Boyer, Science Teacher for Human Physiology and AP Biology Students, Teachers and Chaperones on March 7, 2023.

6.3.5 A motion is requested to approve a field trip request to The Whitaker Center, Harrisburg, PA, from Susan Burns, ACHIEVE Co-Coordinator, for ACHIEVE After School Program Students, Teachers and Chaperones on April 22, 2023.

6.4 **Food Service, Safety, Transportation** (Doug Gressens – Chairperson, Randy Lattis, Mary Anne Woodward)

6.4.1 A motion is requested to approve, upon receipt of all appropriate documentation, adding the following individual to the roster of School Bus Drivers/Van Drivers/Aides for the 2022-2023 school year:

Robert Russell

6.4.2 A motion is requested to approve a field trip request to Hershey Chocolate World, Hershey, PA from the NSE PTO for 1<sup>st</sup> Grade students, teachers and chaperones on April 25, 26, and 27, 2023, with no costs to the District.

6.5 **Extracurricular Programs** (Mary Anne Woodward – Chairperson, Roy Green, Randy Lattis)

6.5.1 A motion is requested to approve, upon receipt of all appropriate documentation, Matthew Klingerman as Head Cross Country Coach for the 2023 Fall Season at a salary of \$2,450.00.

6.5.2 A motion is requested to approve, upon receipt of all appropriate documentation, Nicole Kane as an Assistant Varsity Cross Country Coach for the 2023 Fall Season at a salary of \$1,500.00.

6.5.3 A motion is requested to approve, upon receipt of all appropriate documentation, Brooke Ennis as Head Junior High/Assistant Varsity Cross Country Coach for the 2023 Fall Season at a salary of \$2,000.00.

6.5.4 A motion is requested to approve a field trip request to The Sports Performance Center, Schuylkill Haven, PA, from Mike Evans, School Social Worker, for Aavidum Club Students and Chaperones on February 23, 2023.

6.5.5 A motion is requested to approve a field trip request to a Penguins Hockey Game, Wilkes Barre, PA, from Mike Evans, Brandi Kline, Secondary Music Teacher, for Chorus Students and Chaperones on April 15, 2023.

6.6 **Policy/Legislative** (Glenn Weist, Roy Green, Mary Anne Woodward)

6.6.1 A motion is requested to approve the first reading of the following policies:

610 – Purchases Subject to Bid/Quotation

611 – Purchases Budgeted

707 – Use of School Facilities

124 – Alternative Instruction/Dual Credit

6.6.2 Information Item

There was an administrative change to an attachment for Policy 626 – Federal Fiscal Compliance, the attachment is Procurement – Federal Programs. The bidding and price quotation thresholds were revised.

7. **Old Business** (Reserved for prior agenda items)

8. **New Business** (Reserved for items for placement on next meeting agenda)

**9. Other Reports**

**10. Other Items for Consideration**

10.1 Invitation to Public to Speak

**11. Dates for Future Meetings**

Wednesday, March 8

Wednesday, March 15

Committee Meetings – 6:30 p.m.

Board of School Directors Committee of the Whole – 6:30 p.m.

Board of School Directors Regular Meeting – 7:00 p.m.

**12. Adjournment**