

North Schuylkill



Board of School Directors Public Meeting Agenda

Wednesday, August 17, 2016

7:00 p.m.

North Schuylkill Jr./Sr. High School
Ashland, PA

Mr. Charles Hepler
Board President

Dr. Robert Ackell
Superintendent

1. Opening

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 Invitation to Public to Speak on Agenda Items

2. Recognition of Guests

Update on the former Cardinal Brennan Campus

3. Approval of Minutes

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – June 15, 2016
- 3.2 Minutes of Committee of the Whole Meeting – June 15, 2016
- 3.3 Minutes of the Finance Committee Meeting – June 15, 2016
- 3.4 Minutes of the Physical Facilities Committee Meeting – June 15, 2016
- 3.5 Minutes of the Curriculum & Instruction Committee Meeting – June 15, 2016
- 3.6 Minutes of the Food Service, Safety & Transportation Committee Meeting – June 15, 2016
- 3.7 Minutes of the Extracurricular Programs Committee Meeting – June 15, 2016
- 3.8 Minutes of the Policy/Legislative Committee Meeting – June 15, 2016
- 3.9 Minutes of the Personnel Committee Meeting – June 15, 2016
- 3.10 Minutes of Special Meeting – June 29, 2016
- 3.11 Minutes of the Finance Committee Meeting – August 10, 2016
- 3.12 Minutes of the Physical Facilities Committee Meeting – August 10, 2016
- 3.13 Minutes of the Curriculum & Instruction Committee Meeting – August 10, 2016

- 3.14 Minutes of the Food Service, Safety & Transportation Committee Meeting – August 10, 2016
- 3.15 Minutes of the Extracurricular Programs Committee Meeting – August 10, 2016
- 3.16 Minutes of the Policy/Legislative Committee Meeting – August 10, 2016
- 3.17 Minutes of the Personnel Committee Meeting – August 10, 2016

4. Finance Committee Report (Mary Anne Woodward – Chairperson, Glenn Weist, Ed Balkiewicz)

- 4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.
 - 4.1.1 Financial Summary – Budget Comparison – June 2016
 - 4.1.2 Financial Summary – Prior Year Comparison – June 2016
 - 4.1.3 General Fund Cash Accounts – June 2016
 - 4.1.4 Athletic Fund Summary – June 2016
 - 4.1.5 Capital Reserve & Capital Project Funds Financial Summary – June 2016
 - 4.1.6 Financial Summary – Budget Comparison – July 2016
 - 4.1.7 Financial Summary – Prior Year Comparison – July 2016
 - 4.1.8 General Fund Cash Accounts – July 2016
 - 4.1.9 Athletic Fund Summary – July 2016
 - 4.1.10 Capital Reserve & Capital Project Funds Financial Summary – July 2016
 - 4.1.11 Expenditures – Check Register – 6/16/2016 through **8/17/2016**
 - 4.1.12 North Schuylkill Jr./Sr. High School Quarterly Report – ending 6/30/16
- 4.2 A motion is requested to approve a three year Service Agreement with Trane beginning September 1, 2016.

5. Communications

6. Other Committee Reports

- 6.1 **Physical Facilities** (Glenn Weist – Chairperson, Ed Balkiewicz, Doug Gressens)
 - 6.1.1 A motion is requested to approve, as presented, the following Building Usage Requests, pending appropriate insurance and facility availability. All Building Usage Requests are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.
 - 6.1.1-1 The NS Band Boosters to use the JSHS LGI Room for Monthly Band Booster Meetings on the second Tuesday of each month from September 2016 through August 2017 from 6:00 p.m. to 9:00 p.m.
 - 6.1.1-2 The NS Band Boosters to use the Band Concession Stand for games and events from August 2016 through December 2016 as per the football schedule for varsity and junior varsity football games, playoffs, and other events with times to be determined.

6.1.1-3 The Junior Spartans Bidy Basketball Program to use the NS Elementary Main Entrance and Lobby for Bidy Basketball Registrations on August 24 and 25, 2016 from 3:00 p.m. to 6:00 p.m. and on PTO Night with date and time to be determined.

6.1.1-4 The Junior Spartans Bidy Basketball Program to use the former Cardinal Brennan Gyms for Junior Spartan Tournaments for the 2016-2017 Season on December 1, 2, 3 and 4, 2016; February 23, 24, 25 and 26, 2017; and March 2, 3, 4 and 5, 2017 on Thursdays and Fridays from 5:00 p.m. to 9:00 p.m. and Saturdays and Sundays from 8:00 a.m. to 9:00 p.m.

6.1.1-5 The Lady Spartan Basketball Boosters to use the JSHS Gym for Girls & Boys Basketball Alumni Games on October 8, 2016 from 10:00 a.m. to 3:00 p.m.

6.1.1-6 The Schuylkill YMCA to use the Swimming Pool for Swim Practice from September 13 through November 17, 2016 on Tuesdays and Thursdays from 6:30 p.m. to 8:30 p.m. and Saturdays from 8:00 a.m. to 10:00 a.m. The fee for usage is \$25.00/hour.

6.1.1-7 The Schuylkill YMCA to use the Swimming Pool for Swim Practice from November 24, 2016 through March 24, 2017 on Tuesdays and Thursdays from 6:30 p.m. to 8:30 p.m., Saturdays from 8:00 a.m. to 10:00 a.m. and Sundays from 5:30 p.m. to 7:30 p.m. The fee for usage is \$25.00/hour.

6.1.1-8 The following requests to use the pool, with fee applied to all requests:

Tarah Dove on September 18, 2016 from 3:00 p.m. to 5:00 p.m.

6.2 **Personnel** (Tom Fletcher – Chairperson, Doug Gressens, Mary Anne Woodward)

6.2.1 A motion is requested to approve the Addendum to the Agreement with S4Teachers LLC, d/b/a Source4Teachers through June 30, 2017.

6.2.2 A motion is requested to approve a temporary assignment for Christine Greblich as Assistant to the Principal with an additional stipend of \$25.00 per day effective July 1, 2016. She will work up to 7 administrative days prior to August 22, 2016.

6.2.3 A motion is requested to accept the resignation of James Meadows, School Psychologist, effective September 9, 2016 or until released subject to a 60 day hold from the District.

6.2.4 A motion is requested to approve Dr. Carol Mack as a Part-Time School Psychologist for up to two days a week as needed by the District at a rate of \$375 per day, effective for the 2016-2017 school year.

The following motion items 6.2.5 through 6.6.16 are in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures:

6.2.5 A motion is requested to approve, upon receipt of all appropriate documentation, Lynn Minalda as Substitute Extended School Year (ESY) Instructor at her per diem rate from June 21, 2016 through July 28, 2016.

6.2.6 A motion is requested to approve the following individuals as Mentor Teachers, at a rate of \$500.00 per each inductee, for the 2016-2017 school year:

<u>Mentor</u>	<u>Inductee</u>
Christopher Glessner	Janelle Staudenmeier
Ann Marie Barket	Abigail Malloy
Doug Demsko	Cody Kelly

6.2.7 A motion is requested to approve the Department Chairpersons for the 2016-2017 school year as listed:

Math	Judith Rakowsky	\$ 850.00
Social Studies	John Cuthie	\$ 800.00
English	Harry Lucas	\$1,000.00
Science	Marybeth Sugrue	\$ 850.00
Tech Ed/Fmly Cnsmr Scnc	Kelly Stone	\$ 650.00
Phys Ed	Lynn Minalda	\$ 700.00
Guidance	Joseph Tomtishen	\$ 550.00
Fine Arts	Brandi Kline	\$ 650.00
Foreign Language	Lindsay Furman	\$ 600.00
Special Education	Alyssa Colangecco	\$1,200.00
Business	Michelle Misiewicz	\$ 600.00

6.2.8 A motion is requested to approve the Grade Level Coordinators for the 2016-2017 school year as listed:

Kindergarten	Jamie Smith	\$ 850.00
First Grade	Susan Bisco	\$ 800.00
Second Grade	Jennifer Rau	\$ 800.00
Third Grade	Jennifer Shadle	\$ 850.00
Fourth Grade	Karla Herring	\$ 800.00
Fifth Grade	Tammey Fey	\$ 800.00
Sixth Grade	Bev Ney	\$ 800.00
Specials	Doug Demsko	\$ 900.00
Special Education	Paula Hornberger	\$1,000.00

6.2.9 A motion is requested to approve a salary adjustment for Janelle Staudenmeier, Elementary Computer Teacher who was previously approved on June 29, 2016 at \$49,000.00, Step 7 + Masters. The salary should be \$50,150.00, Step 8 + Masters.

6.2.10 A motion is requested to accept the notice of retirement for Richard Gober, Business, Computer and Technology Teacher, effective at the end of the 2016-2017 school year.

6.2.11 A motion is requested to approve the following individuals as Homebound Teachers for the 2016-2017 school year at the rate of \$35 per hour:

Michelle Misiewicz
Ann Subick

Judi Rakowsky

- 6.2.12 A motion is requested to approve a Memorandum of Understanding between the North Schuylkill Education Association (NSEA) and the North Schuylkill School District Board of Education for additional Supplemental Positions.
- 6.2.13 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Maria Zangari as a Long-Term Substitute English Teacher at a salary of \$38,000.00, pro-rated, Step 1, with benefits, effective August 23, 2016 until on or about the day before the first day of Mid-Terms for the 2016-2017 school year.
- 6.2.14 A motion is requested to approve the issuance of permanent contracts, in accordance with the Pennsylvania Public School Code, to the following temporary professional employees who have completed three years of satisfactory service:
- | | | |
|------------------|-----------------|--------------|
| Heather Frank | Michelle Miller | Jesse Snyder |
| Matthew Wislosky | Amanda Pavalko | |
- 6.2.15 A motion is requested to accept the resignation of John Darrah, Social Studies Teacher, effective August 12, 2016.
- 6.2.16 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Steven Wade as a Long-Term Substitute Social Studies Teacher at a salary of \$38,000.00, pro-rated, Step 1, with benefits, effective August 23, 2016 for the 2016-2017 school year.

The following motion items 6.2.17 and 6.2.22 are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

- 6.2.17 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Ralph Chiplonia as a Full-Time Custodial/Maintenance Worker at a rate of \$11.50 per hour, pending a written satisfactory evaluation after a 60-day probationary period.
- 6.2.18 A motion is requested to approve a Medical Leave of Absence for Sheree Houser, effective July 11, 2015 until released from doctor.
- 6.2.19 A motion is requested to approve, upon receipt of all appropriate documentation, the transfer of assignment for Melissa Pernetta from Full-Time Cafeteria Worker to Full-Time District Head Cook at a rate of \$14.20 per hour, pending a one month trial period.
- 6.2.20 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Jamie Johnson as a Full-Time Cafeteria Worker at a rate of \$13.20 per hour, pending a written satisfactory evaluation after a 60-day probationary period.

6.2.21 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of the following individuals as Part-Time Cafeteria Workers at a rate of \$9.50 per hour, pending a written satisfactory evaluation after a 60-day probationary period, effective August 29, 2016:

Tanya Stravinsky
Holly Gricoski

6.2.22 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Shawn Cairo as a Part-Time Weekend Custodian at a rate of \$11.50 per hour, pending a written satisfactory evaluation after a 60-day probationary period.

6.2.23 Information Item

6.2.23 - 1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Janine Simms – Chairperson, Tom Fletcher, Suzanne O’Neill, Douglas Gressens)

6.3.1 A motion is requested to approve all Community Based Instruction Activities for Life Skills and Multi-Disability Students included in student IEP’s, conducted off site, and approved by the Supervisor of Special Education and School Principal for the 2016-2017 school year.

6.3.2 A motion is requested to approve the following handbooks for the 2016-2017 school year:

Jr./Sr. High School Staff Handbook
Jr./Sr. High School Student Handbook
North Schuylkill Elementary Staff Handbook
North Schuylkill Elementary Student Handbook

6.3.3 A motion is requested to approve the Gifted Manual (GMDE and GIEP Process – Procedures and Guidelines) as presented to the Board.

6.3.4 A motion is requested to approve the updated North Schuylkill School District ESL Program Plan as presented to the Board.

6.3.5 A motion is requested to approve the North Schuylkill School District Differentiated Supervision Plan for Professional Growth 2016-2017 as presented to the Board.

6.3.6 A motion is requested to approve the 2016-2017 Schuylkill Intermediate Unit 29 Special Education Service Agreement for a total amount of \$730,709.00 (subject to final review and audit) and authorize the Board President and Board Secretary to execute the agreement.

- 6.3.7 A motion is requested to approve the IDEA B Agreement for the 2016-2017 school year.
- 6.3.8 A motion is requested to approve JusticeWorks YouthCare, Inc. as an alternative school site for the North Schuylkill School District for the 2016-2017 school year at a fee of \$73.00 per day for regular education and \$81.00 per day for special education.
- 6.3.9 A motion is requested to approve a Standard Contract with Progressive Pediatric Therapy, LLC for Occupational Therapy Services for the 2016-2017 school year.
- 6.3.10 A motion is requested to approve a Standard Contract with Progressive Pediatric Therapy, LLC for Behavioral Services Consultant for the 2016-2017 school year.
- 6.3.11 A motion is requested to approve a Standard Contract with Progressive Pediatric Therapy, LLC for Physical Therapy Services for the 2016-2017 school year.
- 6.3.12 A motion is requested to approve the TIPS (Teacher Induction & Preparation for Service) Program for the 2016-2017 school year.
- 6.3.13 A motion is requested to approve the Comprehensive Plan as presented to the Board.
- 6.3.14 A motion is requested to approve the 2016-2017 Title I Letter of Agreement between the North Schuylkill School District and the Schuylkill Intermediate Unit for North Schuylkill children attending non-public schools.
- 6.3.15 A motion is requested to approve the 2016-2017 Schuylkill County Online Learning (SCOL) Letter of Agreement between the North Schuylkill School District and the Schuylkill Intermediate Unit.
- 6.3.16 A motion is requested to approve a three year contract with Herff-Jones for the Classes of 2017, 2018 and 2019 to provide diplomas and covers at a cost of \$7.22 each. Herff-Jones will also provide graduation announcements and class rings as part of this agreement.
- 6.3.17 A motion is requested to approve the Special Education Procedural Manual as presented to the Board.
- 6.3.18 A motion is requested to approve the Paraprofessional Guidelines and Procedures Manual as presented to the Board.
- 6.3.19 A motion is requested to approve the Subrecipient Letter of Agreement with the Lancaster-Lebanon Intermediate Unit 13 for the 2016-2017 school year.
- 6.3.20 A motion is requested to approve the enrollment of Han-Ya Hung (Michelle) of Taoyuan City, Taiwan, Long-Term Exchange Program Student (Rotary Youth Exchange) for the 2016-2017 school year and waive tuition on the student's

behalf. Michelle's host family will be Mr. and Mrs. Richard Drukker of Ringtown.

6.4 **Food Service, Safety, Transportation** (Glenn Weist, Mary Anne Woodward)

6.4.1 A motion is requested to authorize participation by the North Schuylkill School District in the Child Nutrition Programs between School Districts, Vo-Techs and Intermediate Units during the 2016-2017 school year.

6.4.2 A motion is requested to approve Contracts for the Transportation of School Pupils with the Schuylkill Intermediate Unit for the 2015-2016 school years as follows:

\$144.00 Per Day
\$146.00 Per Day

6.4.3 A motion is requested to approve Contracts for the Transportation of School Pupils with the Schuylkill Intermediate Unit for the 2016-2017 school years as follows:

\$144.00 Per Day
\$146.00 Per Day

6.4.4 A motion is requested to approve the 2016-2017 transportation routes and stops, and authorize the Director of Buildings and Grounds to make changes in transportation stops and routes in response to emerging beginning-of-the-year situations.

6.4.5 A motion is requested to approve, upon receipt of all appropriate documentation, new transportation drivers and aides, veteran transportation drivers and aides and transportation contractors for the 2016-2017 school year, as per the attachment.

6.5 **Extracurricular Programs** (Douglas Gressens – Chairperson, Janine Simms, Roy Green)

6.5.1 A motion is requested to approve, upon receipt of all appropriate documentation, Corey Miller as a Junior High/Assistant Football Coach for the 2016 Fall Season at a salary of \$1,400.00.

6.5.2 A motion is requested to approve, upon receipt of all appropriate documentation, Pat Cooney as a Junior High/Assistant Football Coach for the 2016 Fall Season at a salary of \$1,400.00.

6.5.3 A motion is requested to approve, upon receipt of all appropriate documentation, Bob Giba as a Junior High/Assistant Football Coach for the 2016 Fall Season at a salary of \$1,400.00.

- 6.5.4 A motion is requested to approve a salary adjustment for Kieran Connors as an Assistant Basketball Coach for the 2016-2017 Winter Season at a salary of \$2,150.00.
- 6.5.5 A motion is requested to approve the following Supplemental Positions and salaries for the 2016-2017 school year:

Michelle Schwartz	Elementary Choral	\$2,500.00
Cody Kelly	Assistant Choral Director	\$ 600.00
John Walsh	Elementary Envirothon	\$1,150.00
Tabitha Farrone	Elementary Envirothon	\$ 800.00
Tim Hysock	Science Fair	\$ 900.00
Susan Burns	Tech Lead Teacher	\$ 500.00
Joseph Wyatt	Academic Team Advisor	\$2,000.00
Robert Legutko	Act 48 Coordinator	\$ 750.00
Matthew Tenaglia	Band Director	\$2,800.00
Cody Kelly	Assistant Band Director	\$ 1400.00
Brandi Kline	Choral Director	\$2,800.00
Matthew Tenaglia	Assistant Choral Director	\$1,100.00
Michael Evans	Junior Class Advisor	\$1,450.00
Nick Brayford	Junior Class Advisor	\$1,350.00
Gayle Sokoloski	Junior Class Advisor	\$ 650.00
Michael Evans	Senior Class Advisor	\$1,450.00
Michelle Misiewicz	Senior Class Advisor	\$1,350.00
Michael Evans	Sophomore Class Advisor	\$1,450.00
Matt Tenaglia	Sophomore Class Advisor	\$ 500.00
Amy Maziekas	Freshmen Class Advisor	\$ 500.00
Nick Brayford	Freshmen Class Advisor	\$ 500.00
Matthew Tenaglia	Concert Band	\$1,700.00
Ashley Borzak	Creative Tech Club Advisor	\$ 550.00
Megan Gierka	Debate Team Coach	\$ 750.00
Bonita Leib	Diversity Club Advisor	\$ 400.00
Siobhan White	Senior High Envirothon	\$1,000.00
Ann Subick	Senior High Envirothon	\$ 800.00
Samantha White	Junior High Envirothon	\$1,000.00
Danielle Moyer	Junior High Envirothon	\$1,150.00
Michelle Misiewicz	FBLA Advisor	\$ 600.00
Ann Subick	4-H Club Advisor	\$ 550.00
Leah Briggs	4-H Club Advisor	\$ 550.00
Michael Evans	Friends Forever Advisor, Elem	\$ 550.00
Marc Wislosky	Friends Forever Advisor, HS	\$ 550.00
Patti Dougherty-Wade	Geography Bee Coordinator	\$1,400.00
Siobhan White	Geography Bee Assistant	\$ 900.00
John Cuthie	National Honor Society Advisor	\$1,400.00
Rachel Anderson	Subject Honor Society – English	\$ 250.00
Kelly Boyer	Subject Honor Society – Science	\$ 250.00
Lindsay Furman	Subject Honor Society – For. Lang.	\$ 250.00
Michael Geiswhite	Subject Honor Society – Math	\$ 250.00
Joseph Wyatt	Subject Honor Society – Soc. Stud.	\$ 250.00
Sean Smith	NS News & Media Group Advisor	\$1,050.00

Betty Terry	Pep Club	\$ 700.00
Harry Lucas	Play Director	\$4,250.00
John Cuthie	Play Director, Assistant	\$3,150.00
Brandi Kline	Play – Music Director	\$1,400.00
Kelly Stone	Play – Technical Director	\$1,350.00
Lynn Minalda	SADD Advisor	\$2,250.00
Harry Lucas	Senior Project Advisor	\$ 550.00
Jesse Snyder	Ski Club Advisor	\$ 550.00
Lindsay Furman	Spanish Club Co-Advisor	\$ 700.00
Danielle Moyer	Spanish Club Co-Advisor	\$ 700.00
Joseph Wyatt	Fire and Rescue Advisor	\$ 550.00
Heather Frank	Spelling Bee Coordinator	\$ 700.00
Kelly Stone	STEM Senior Advisor	\$ 550.00
Nathan Hampton	STEM Junior Advisor	\$ 550.00
Harry Lucas	Student Council Advisor	\$3,745.00
Lynn Minalda	TAT Advisor	\$1,100.00
Michael Geiswhite	Tech Lead Teacher	\$ 500.00
Leah Briggs	Tech Lead Teacher	\$ 500.00
Michelle Misiewicz	Tech Lead Teacher	\$ 500.00
Craig Wagner	Trap Shoot Club Advisor	\$ 400.00
Kerri Hampton	Yearbook Advisor	\$2,800.00
Sean Smith	Yearbook Assistant Advisor	\$ 400.00
Scott Frew	Weightlifting Advisor	\$1,900.00

6.5.6 A motion is requested to approve, upon receipt of all appropriate documentation, Robert Shaffer as Head Track Coach for the 2017 Spring Season at a salary of \$3,550.00.

6.5.7 A motion is requested to approve a three year contract for yearbook publication to Herff-Jones for the Classes of 2017, 2018 and 2019 at a base price of \$11,850.00.

6.6 **Policy/Legislative** Ed Balkiewicz– Chairperson, Janine Simms, Roy Green)

6.6.1 A motion is requested to approve the second reading of the following revised policies:

- 202 – Eligibility of Nonresident Students
- 247 – Hazing

6.6.2 A motion is requested to approve the first reading of the following revised policy:

- 138 – English as a Second Language/Bilingual Education Program

6.6.3 A motion is requested to approve the first reading of the following policy:

- 823 – Naloxone

6.6.4 A motion is requested to approve the North Schuylkill School District Organizational Chart for the 2016-2017 school year as presented to the Board.

6.6.5 A motion is requested to approve the 2015 Slate of Candidates for the Pennsylvania School Boards Association as voted by roll call majority vote for each office:

President

Michael Faccinetto

Vice President

David Hutchinson

6.6.6 A motion is requested to approve the PSBA Insurance Trustee Positions as listed below. (There are currently five seats open and five candidates. You can vote for up to five individuals.)

Trustee – term ends December 31, 2018

William S. LaCoff

Trustee – term ends December 31, 2018

Kathy K. Swope
Mark B. Miller

Trustee – term ends December 31, 2018

Marianne L. Neel
Michael Faccinetto

7. **Old Business** (Reserved for prior agenda items)

8. **New Business** (Reserved for items for placement on next meeting agenda)

9. **Other Reports**

10. **Other Items for Consideration**

10.1 Invitation to Public to Speak

11. Dates for Future Meetings

Wednesday, September 14
Wednesday, September 21
Wednesday, September 21

Committee Meetings – 7:00 p.m.
Committee of the Whole Meeting – 6:30 p.m.
Board of School Directors Regular Meeting – 7:00 p.m.

12. Adjournment